

SECTION 2: Prevention

Cleaning, Disinfecting, and Sanitization Procedures



- Clean and disinfect student restrooms (including scheduled disinfecting throughout the school day)
- Disinfect rooms and empty trash at end of day and throughout the day as practicable
- Disinfect exterior surfaces (touchpoints) every day, and throughout the day as practicable, by trained custodial staff
- Clean and disinfect office
- Open and clean staff restrooms (scheduled disinfecting throughout the day)
- Clean cafeteria/kitchen area after staff has been present
- Clean MP rooms and touchpoints after staff has been present
- Refill spray bottles for staff on site for periodic disinfecting as needed
- Custodians at primary site (no split site shift)
- Cleaning logs in rooms and restrooms throughout campus
- Shared computer, equipment, and toys regularly wiped down throughout the school day as feasible
- Communicate the daily cleaning plan to staff and community
- Custodial staff who are responsible for cleaning and disinfecting school sites will be equipped with proper protective equipment including gloves, eye protection, respiratory protection and other appropriate Personal Protective Equipment (PPE)
- Definitions of cleaning types:
 - Sanitize- Reduces the occurrence of bacteria, viruses, and fungi
 - Clean- Removes dirt, debris, crumbs and grease by washing wiping and rinsing
 - Disinfect- Removes nearly all germs on hard, non-porous surfaces



Frequently Touched Surfaces

High-touch areas such as door handles, light switches, sink handles, bathroom surfaces, tables, and desks will be cleaned daily, or more frequently as needed.

More Frequent Cleanings as Needed

