English Learner Services Department  
District English Learner Advisory Committee (DELAC)  
April 5, 2018 | 8:45 A.M. – 10:30 A.M. | Olive Conference Room, District Office
Minutes

Introduction
- Alberto Becerra, coordinator of English Learner Services
  - A. Becerra welcomed Dr. Jacquelyn Moore, Director of English Learner Services

Roadmap Update
- Dr. Moore let parents know that sections within the English Learner Roadmap can be changed or rearrange to parent’s preference. The Roadmap can be translated into any other language per parent’s request.
  - Dr. Moore talked about the steps to make sure students are placed properly, if a parent feel that their student is not placed properly, please contact their teacher, if nothing get resolved the next step is going to the principal, after the principal go to the executive director, if for some reason the situation is still not resolved then please contact the English Learner Services Department. “By law, we have to make sure your child has the support that he/she needs.” – Dr. Moore
  - Parent – My student is struggling in US History and is a 12th grader? – Dr. Moore responded we can provide tutors.
  - Dr. Moore let parents know that for any students who are in the US for less than a year and scored at a CELDT level 1 or 2, ELSD will provide them a laptop.
  - Brenda (Parent) – Any more information about LCAP? – Dr. Moore responded there will be more information on the next DELAC meeting on May 3, 2018.
  - Parent – Can parents held or retain a student in a grade? – Dr. Moore responded an older child being in a younger child’s class will result in trouble and struggles.

Newcomer Digital Initiative
- Alberto Becerra shared with parents that any newcomer students who have been in the US for 12 months or less and had tested in CELDT and scored at a level 1, please reach out the Academic Intervention Specialist Bilingual (AISB) at the student’s school site to request for a laptop to help with homework and translation.

CABE Debrief
- Alberto Becerra asked parents who attended the California Association Bilingual Education (CABE) conference to please volunteer and share a little about their experience.
  - Parent – Too many workshops! Request for better interpretation.
  - Michelle (Parent) – There was a workshop for new parents.
  - Dr. Moore – Best organize with a lot of choices and also they sold good books.
  - Alex – Thanked parent and students volunteers for help out.

TOSAs EL Learning Strategy
- Dr. Moore introduced two English Learner Teacher on Special Assignment (EL TOSAs), Mrs. Keane and Mrs. Weissman. Dr. Moore explained that their job is to teach teachers on how to teach English Learner (EL) students.
  - Mrs. Keane and Mrs. Weissman handed out a handout called “The Middle Seat” and have parents take part in a vocabulary building strategies, parents were asked to identify words that they know, sort of know, and don’t know. Mrs. Keane suggested Dictionary.com as a site to look up words that parent and students might have questions on.
  - Translator – Is this strategy is for EL only? – Mrs. Keane responded it is designed for all learners.
  - Parent – What can we do for writing strategies? – Dr. Moore responded, request a PD for parents and passed a list around for suggestion.
  - Dr. Moore let parents know that if parents would like a workshop before the end of the year, please request.
  - Michelle (Parent) – How is it next year without TOSA? – “Our EL TOSAs are funded out of Title III and they will be here.” - Dr. Moore
  - Brenda (Parent) – Where can the revision of the EL Roadmap be found? – Dr. Moore shared that the state has a new roadmap and is updating with new information and so ours, is in the process as well.
Brenda (Parent) – Anymore workshop on LCAP? – Alberto Becerra responded, there will be one in May, at the next DELAC meeting.

- **Summer Programs**
  - Ms. Luz Barajas, Program Specialist for Special Projects shared with parents that the Early Intervention Reading Program and Riptide Summer Program will start from June 11 through July 12 and will be held at the following site; CCAA, Foothill Oaks, Garden Valley, Hagginwood, Orchard, Pioneer, and Smythe.
  - Transportation will be provided from site to site
  - Breakfast and lunch will be provided
  - Last day to enroll will be April 6, 2018, at the district office from 9 am – 11 am and 1 pm to 4 pm.
  - For middle school and high school, there is no information at the moment.

- **Updates**
  - English 3D Update
    - New curriculum approved for Long-Term English Learner (LTEL) students
  - ILit ELL Update
    - The district will be renewing the contract for the school year 2018-19
  - Reclassification Update
    - Finalizing the process, if a student is CELDT tested and scored at a level 4 or 5 and met all benchmark assessment, they are considered a reclassified student. If there’s any question please contact your site AISB.
      - Translator – How many time can a student be tested? – Alberto Becerra responded, twice a year.
      - Brenda (Parent) – When will EL receive ELPAC score? Alberto Becerra responded, in the summer and parent meeting will be scheduled.
  - Seal of Biliteracy Update
    - 113 students were tested on March 13, 2018, if a student passes the SCOE exam, that student will receive a special seal on his or her diploma.
      - Michelle (Parent) – School with world language courses in Hmong are only available in Hmong 1, Hmong 2, and Hmong 3, what about Hmong 4? So students can qualify? – Dr. Moore responded student can take the SCOE exam regardless.
      - James – When will Seal of Biliteracy scores come in? Alberto Becerra responded, at the end of April.

Alvaro Becerra thanked parents and asked parents to stay if there’s any unanswered question or concerns.
Meeting Adjourned 10:45 AM.

**NEXT MEETING**
May 3, 2018
5:45 PM – 7:30 PM