Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838

Special Policy Committee Meeting
May 22, 2019
8:30 a.m. – Room 2
Amended Agenda

I. Welcome
   A. Call To Order/Roll Call

II. Action Items
   A. Approval of meeting minutes from March 18, 2019 and April 11, 2019
   B. Approval of revised agenda and minutes from January 23, 2019 meeting
   C. Election of Chair, Vice Chair and Secretary position for 2018-2019
   D. Timed 8:30am and Public Hearing: Second Reading and Approval of the
      Modifications to the Bylaws of the TRUSD HS/EHS Program Policy
      Committee (PC) Bylaws
   E. Approval of HS/EHS Emergency Funds Application for 2019-2020

III. Information Items
   A. Education
   B. ERSEA
   C. Enrollment and Attendance Report
   D. Health
   E. Meal Count reports
   F. Mental Health
   G. Family and Community Partnerships/Parent Involvement
   H. Disabilities
   I. Special Education Report
   J. School Site Council
   K. Fiscal
   L. Update on Oakdale, Village and Rio Linda Preschool Programs
   M. Recruitment for Policy Committee 2019-2020
   N. Planning for Multicultural Faire event (May 24th)

V. Public Participation

VI. Adjournment
Morey Avenue Head Start
Head Start 2018–2019
Policy Committee Roster, May 2019

Child: Leniyah Merritt
Dominique Stewart
Mrs. Yang – Room 4

Child: Malia Mafi
Anne Mafi
Ms. Thao – Room 7

Child: Franklin Aponte III
Yamika Estrella, Vice Chair
Mrs. Southivilay – Room 8

Child: Thailand Mahomes
Maray Meadors
Mrs. Yang – Room 9

Child: Wyatt Lee Prather
Elizabeth Prather
Mrs. Yang – Room 9

Child: Jayceon Tyes
Rebecca Tyes
Ms. Xiong – Room 10A

Child: Moreau Ward
Ebony Ward
Mrs. Williams – Room 10B

Child: Arvella Garcia
Sabrina Lockard
Ms. Jones-Room CCR

Child: Wyatt Pruitt
Kelly Pruitt
Ms. Yang – Room 20

Child: Leilani Moses
Sharon Luedke
Zhang – Room PS1

Child: Erick White
Nicole White
Ms. Dayal – Room PS2

Child: Charles Yocum Sanchez
Jocelyn Sanchez
Mrs. Yang – Room 4

Child: Noate & Vincent Fotofili
Ashley Fotofili
Ms. Thao – Room 7

Child: Za’Khai Lightsy
Taniqua Lightsy
Mrs. Southivilay – Room 8

Child: Nicole Lucio
Alicia Ceja
Mrs. Yang – Room 9

Child: Londyn Dixon
Kamika Ward
Ms. Xiong – Room 10A

Child: Zanai Selby
Zammaria Williams
Mrs. Williams – Room 10B

Child: Emani Escobedo
Tameka Smith
Ms. Jones-Room CCR

Community Representatives
YMCA - Shalonnda Wilson
School Site Council – Charley Coley

Morey Contact – Governance
Dr. Tabitha Thompson, Principal/Director
Tabitha.thompson@twinriversusd.org
916-566-3485 Office
916-566-3486 Fax

2/21/19
I. Welcome
   A. Call To Order/Roll Call – Meeting called to order at 8:58am. Members present included Yamika Estrella, Elizabeth Prather, Kelly Pruitt, Alicia Ceja, Anne Mafi and Shalonnda Wilson. Also present was Head Start Director Tabitha E. Thompson.

II. Action Items
   A. Approval of meeting minutes from March 18, 2019 and April 11, 2019 – Kelly Pruitt motioned for the approval of the minutes and Elizabeth Prather seconded the motion. Votes were as follows: 5 yes (Kelly Pruitt, Elizabeth Prather, Anne Mafi, Shalonnda Wilson and Alicia Ceja) 0 – no and 1-abstention – Yamika Estrella.

   B. Approval of revised agenda and minutes from January 23, 2019 meeting – Elizabeth Prather motioned for the approval and Anne Mafi seconded the motion. Votes were as follows: 5 yes (Kelly Pruitt, Elizabeth Prather, Anne Mafi, Shalonnda Wilson and Alicia Ceja) 0 – no and 1-abstention – Yamika Estrella.

   C. Election of Chair, Vice Chair and Secretary position for 2018-2019 – Elizabeth Prather motioned for the approval of Yamika Estrella for Chair. Votes were as follows: 5 yes (Kelly Pruitt, Elizabeth Prather, Anne Mafi, Shalonnda Wilson and Alicia Ceja) 0 – no and 1-abstention – Yamika Estrella. Anne Mafi motioned for the approval of Elizabeth Prather for Vice Chair. Votes were as follows: 5 yes (Kelly Pruitt, Elizabeth Prather, Anne Mafi, Shalonnda Wilson and Alicia Ceja) 0 – no and 1-abstention – Yamika Estrella.

   D. Timed 8:30am and Public Hearing: Second Reading and Approval of the Modifications to the Bylaws of the TRUSD HS/EHS Program Policy Committee (PC) Bylaws – Elizabeth Prather motioned for the approval of the PC Bylaws and Kelly Pruitt seconded the motion. Votes were as follows: 5 yes (Kelly Pruitt, Elizabeth Prather, Anne Mafi, Shalonnda Wilson and Alicia Ceja) 0 – no and 1-abstention – Yamika Estrella.

   E. Approval of HS/EHS Emergency Funds Application for 2019-2020 – Elizabeth Prather motioned for the approval of the Emergency Funds Application for 2019-2020 and Anne Mafi seconded the motion. Votes were
as follows: 5 yes (Kelly Pruitt, Elizabeth Prather, Anne Mafi, Shalonnda Wilson and Alicia Ceja) 0 – no and 1-abstention – Yamika Estrella.

III. Information Items
   A. Education
   B. ERSEA
   C. Enrollment and Attendance Report
   D. Health
   E. Meal Count reports
   F. Mental Health
   G. Family and Community Partnerships/Parent Involvement
   H. Disabilities
   I. Special Education Report
   J. School Site Council
   K. Fiscal - All members provided written copies and verbal discussion of Items A through K by Head Start Director.
   L. Update on Oakdale, Morey and Rio Linda Preschool Programs – Head Start Director advised that all sites are fully enrolled and continue to do well as the year winds down.
   M. Recruitment for 2019-2020 – Head Start Director reminded parents to solicit for additional parents to join the group for the upcoming school year.
   N. Planning for Multicultural Faire event (May 24th) – Head Start Director reminded parents to participate in the event planned for all students from all four sites.

V. Public Participation

VI. Adjournment – Meeting adjourned at 9:35am.
<table>
<thead>
<tr>
<th>PC Members Names</th>
<th>Complex</th>
<th>Signature</th>
<th>Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Yami Estrella</td>
<td>Morey</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Elizabeth Prather</td>
<td>Morey</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Kelly Pruitt</td>
<td>Rio Linda</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Jodi Thompson</td>
<td>BUDD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Hidao Ceja</td>
<td>Morey</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Anne Mafi</td>
<td>Morey</td>
<td>Anne Mafi</td>
<td>Room 7</td>
</tr>
<tr>
<td>7. Shalonda Wilson</td>
<td>Morey</td>
<td>J. Wilson</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838

Special Policy Committee Meeting
May 22, 2019
8:30 a.m. – Room 2
Amended Agenda

I. Welcome
   A. Call To Order/Roll Call

II. Action Items
   A. Approval of meeting minutes from March 18, 2019 and April 11, 2019
   B. Approval of revised agenda and minutes from January 23, 2019 meeting
   C. Election of Chair, Vice Chair and Secretary position for 2018-2019
   D. Timed 8:30am and Public Hearing: Second Reading and Approval of the Modifications to the Bylaws of the TRUSD HS/EHS Program Policy Committee (PC) Bylaws
   E. Approval of HS/EHS Emergency Funds Application for 2019-2020

III. Information Items
   A. Education
   B. ERSEA
   C. Enrollment and Attendance Report
   D. Health
   E. Meal Count reports
   F. Mental Health
   G. Family and Community Partnerships/Parent Involvement
   H. Disabilities
   I. Special Education Report
   J. School Site Council
   K. Fiscal
   L. Update on Oakdale, Village and Rio Linda Preschool Programs
   M. Recruitment for Policy Committee 2019-2020
   N. Planning for Multicultural Faire event (May 24th)

V. Public Participation

VI. Adjournment
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Education (Houa)

MONTH: April 2019

SUCCESSES (details of tasks that are going well within your component area)

- Fitness Day was a success.
- Classroom Walk-through, Safe Environment, and File Checks are done for group 1 teaching staff
- Classroom support for all classes.
- Cover breaks for all classes.
- Support room 7, 8, & 10 with challenging kids
- Attend TRUSD ECE training at the district
- Success for RQT visit

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed) none

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Continue inputting data into Childplus system
- Continue Walk Through Observations, File Checks, and Safe Environment for Group 2: Vam, Malia, Monica, Leica and Yia.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) 231 ASQ-3 Screenings & 24 re-screens

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)
• Continue Walk Through Observations, File Checks, and Safe Environment
• Input ASQ-3 screenings in ChildPlus system
• Check anecdotal notes for group 2 teachers.
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Education (Gina Martinez)

MONTH: April 2019

SUCCESSES (details of tasks that are going well within your component area)

- Doing a lot better with the file and safety checklist
- Feeling better about understanding the routine within program
- Supporting teachers in class during teacher's absence
- Fitness Day were successful in all 4 sites

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Finding the time to go in and mentor teachers
- Trying to help support outside sites like RL, OD, and Village, whether it is need or not.
- Forgetting to document my time in the classrooms, but I have a back-up form in office when I forget to doc my time.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Putting together a mini introduction meeting for teachers with Problem solving ideas activities

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month). 1st screening: 231 Rescreen: 94

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Doing walk through in classrooms: Village 2, Rm 9, Rm 10A, RL 19, RL 20 Village 1, by checking files and safety checklist.
- Monitoring lesson plans wkly, CP, attend a few debriefing,
- Check ASQ-3 on child plus and Learning Genie for a teacher for support.
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: ERSEA
STAFF NAME: Marci Porter
MONTH: April 2019

SUCCESSES (details of tasks that are going well within your component area)

All is well within my component.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

No challenges at this time.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

2. Distributing flyers and applications to recruit for Summer School.
3. Back up for enrolling new students for all three sites.
5. Updating and distributing class rosters, as needed.
7. Daily attendance and follow up of absences.
8. Attendance letters to students under 85%.
10. Assisting Principal/Director in various projects.
11. End of the month ADA and Enrollment Report to SETA.
13. Filing student information into student files.
14. Distributing and collecting licensing forms for new staff.
15. Updating staff licensing information.
17. Updating and revising ERSEA Binder.

SELF MONITORING/PIR DATA: Checked 5 student files in DISABILITIES Section.
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: ERSEA - Zer yang
MONTH: May 2019

SUCCESSES (details of tasks that are going well within your component area)
- Fully enrolled for next school year for Toddlers at Morey.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)
- Enrolling new kids and chasing down the very few last

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).
- Recruitment call for 2019 – 20 on waitlist
- File loose documents in students file for all site
- Preparing forms and enrollment packets
- Re-Enrolling Students-calling parents who has not shown up for enrollment.
- Enter pre enroll student in databases.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)
# Monthly Enrollment Report

**Agency:** TRUSD  
**Month/Year:** APRIL 2019

<table>
<thead>
<tr>
<th>Program</th>
<th>Funded Enrollment</th>
<th>Number of children enrolled on the last day of enrollment</th>
<th>Number of children dropped during month</th>
<th>Number of enrolled children reporting for the month</th>
<th>% Actual to Funded Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start</td>
<td>180</td>
<td>180</td>
<td>1</td>
<td>181</td>
<td>100</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>16</td>
<td>16</td>
<td>2</td>
<td>18</td>
<td>101</td>
</tr>
<tr>
<td>EHS-CCP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If Enrollment is below 100%, please indicate the reasons for under-enrollment for each classroom by completing the following page. What center(s)/class(es) are under-enrolled and why? (include capped classes due to majority 3-year olds, lost waivers, facilities delays, other/explain).

**Reminders:**

% Actual to Funded = Total # of children enrolled during month divided by Funded Enrollment
## Monthly Attendance Report

**Agency:** TRUSD  
**Month/Year:** APRIL 2019

### Reminders:
- Average Daily Attendance = Total Monthly Attendance divided by number of days served.
- ADA divided by Actual Enrollment = ADA percentage
- This is for the entire month (not just the last day of the month)

<table>
<thead>
<tr>
<th>Program</th>
<th>Actual Enrollment</th>
<th>Average Daily Attendance% for Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start</td>
<td>480</td>
<td>90</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>16</td>
<td>87</td>
</tr>
</tbody>
</table>

Explanation for program(s) below 85%: N/A
# Monthly Enrollment Report

### Agency: TRUSD

### Month/Year: APRIL 2019

<table>
<thead>
<tr>
<th>Program</th>
<th>Funded Enrollment</th>
<th>Number of children enrolled on the last day of enrollment</th>
<th>Number of children dropped during month</th>
<th>Number of enrolled children reporting for the month</th>
<th>% Actual to Funded Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start</td>
<td>180</td>
<td>180</td>
<td>+</td>
<td>181</td>
<td>100</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>16</td>
<td>16</td>
<td>+</td>
<td>18</td>
<td>101</td>
</tr>
<tr>
<td>EHS-CCP</td>
<td>+</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If Enrollment is below 100%, please indicate the reasons for under-enrollment for each classroom by completing the following page. What center(s)/class(es) are under-enrolled and why? (include capped classes due to majority 3-year olds, lost waivers, facilities delays, other/explain).

**Reminders:**

% Actual to Funded = Total # of children enrolled during month divided by Funded Enrollment
Monthly Attendance Report

Agency: TRUSD
Month/Year: APRIL 2019

<table>
<thead>
<tr>
<th>Program</th>
<th>Actual Enrollment</th>
<th>Average Daily Attendance % for Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start</td>
<td>180</td>
<td>90</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>16</td>
<td>87</td>
</tr>
</tbody>
</table>

Reminders:
- Average Daily Attendance = Total Monthly Attendance divided by number of days served.
- ADA divided by Actual Enrollment = ADA percentage
- This is for the entire month (not just the last day of the month)

Explanation for program(s) below 85%: N/A
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: __Health__
MONTH: __April 2019__

SUCCESSES
- IEP health assessments and reports have been done for students.
- Some parents have returned dental and physical exam forms. Information has been entered into ChildPlus.

CHALLENGES
- Parents need multiple reminders to turn in annual physicals or dental exams on time.
- Universal medical form usage needs to be implemented between Headstart programs and First 5 preschools.

CURRENT PROJECTS OR TASKS
- Entering health information into Child Plus to prepare for PIR reports.
- IEP Health assessments and reports.
- Follow-up with parents for students needing updated Physical and/or Dental exams. Provide assistance scheduling appts. or connecting with medical providers as needed.

NUMBER OF SCREENINGS COMPLETED TO DATE:

<table>
<thead>
<tr>
<th>School</th>
<th>Vision</th>
<th>Hearing</th>
<th>Blood Pressure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morey</td>
<td>93</td>
<td>95</td>
<td></td>
</tr>
<tr>
<td>Rio Linda</td>
<td>51</td>
<td>53</td>
<td>53</td>
</tr>
<tr>
<td>Oakdale</td>
<td>19</td>
<td>19</td>
<td>19</td>
</tr>
<tr>
<td>Village</td>
<td>44</td>
<td>44</td>
<td>42</td>
</tr>
</tbody>
</table>

SELF MONITORING/PIR DATA
- Screening information is being tracked to be entered into Child Plus.
- Parents get notified in advance when health information is needed. Multiple reminders are sent home, if needed.
- I check individual student files to ensure all information has been entered into their file or Child Plus.
Twin Rivers Head Start Programs
COMPONENT MONTHLY REPORT

COMPONENT NAME: ___ Health April 2019

SUCCESSES (details of tasks that are going well within your component)

1. Vision dates set for 2019 – 2020
2. PIR matching files
3. PIR numbers are looking good

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month)

1. Matching cp and child’s file
2. Inputting into Child Plus
3. Following up on Student with medical needs
4. Following up on dental – annual physicals and new students
5. Getting Toddlers that turned 3 new preschool screenings

SELF MONITORING/PIR DATA (details of what you have done to self monitor your component area or starting the tracking process for)

1. File checks
2. Child Plus Reports
3. File review
4. Meeting District - Seta

SCREENINGS (number of screenings completed during the month)

See attached

Attachments (component meeting agenda, sign in sheets, minutes, self assessment tracking sheets (i.e. file checklists, observations, student list, etc)

***due to Mrs. Tabitha by 1st of each month***
# Twin Rivers Unified School District

## 2371 - CACFP Reimbursement Summary

### Agency: Twin Rivers Unified School District

### Attendance Date: 4/1/2019 - 4/30/2019

## Twin Rivers Unified School District

<table>
<thead>
<tr>
<th></th>
<th>Operating Days</th>
<th>CACFP Free</th>
<th>CACFP Reduced</th>
<th>CACFP Paid</th>
<th>Breakfast</th>
<th>AM Snack</th>
<th>Lunch</th>
<th>PM Snack</th>
<th>Supper</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2018 - 2019 - Early Head Start</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Morey Ave CDC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1401P</td>
<td>16</td>
<td>8</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1401Q</td>
<td>16</td>
<td>8</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Morey Ave CDC</td>
<td>32</td>
<td>16</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>2018 - 2019 - HEAD START</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Morey Ave CDC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1401R</td>
<td>13</td>
<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1401S</td>
<td>13</td>
<td>16</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1401T</td>
<td>13</td>
<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1401V</td>
<td>13</td>
<td>16</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Morey Ave CDC</td>
<td>52</td>
<td>72</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Oakdale Preschool</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1402R</td>
<td>13</td>
<td>21</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Oakdale Preschool</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Rio Linda Preschool Center</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1403V</td>
<td>13</td>
<td>24</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1403W</td>
<td>13</td>
<td>25</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Rio Linda Preschool Center</td>
<td>26</td>
<td>49</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Village</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1404V</td>
<td>13</td>
<td>19</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1404W</td>
<td>13</td>
<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Village</td>
<td>26</td>
<td>39</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>2018 - 2019 - STATE PRESCHOOL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Morey Ave CDC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1401R</td>
<td>13</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1401S</td>
<td>13</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1401T</td>
<td>13</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1401V</td>
<td>13</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Morey Ave CDC</td>
<td>52</td>
<td>16</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Twin Rivers Unified School Dist</td>
<td>201</td>
<td>213</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Report Totals</td>
<td>201</td>
<td>213</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Mental Health
MONTH: April

SUCCESSES (details of tasks that are going well within your component area)
- Scheduling of Transition meetings
- Final Inter celebration
- Completion of Parent-Training
- Offsite Spring Fling to support Male involvement
- Continuing supplement the existing classroom with guidance and support

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)
- Finding time to monitor and manage students from three different schools effectively
- Provide individualized behavior modifications while servicing the needs of all students.
- Effectively finding ways to incorporate tasks with support in classrooms

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).
- Monitoring review of ASQ screeners
- Fourth Mental Health Parent Training
- Scheduling Staff Retreat
- Completing final evaluations for student Interns
- Wrapping up final group sessions
- Case Staffing’s
- Completing Transition meetings
- PIR
- Scheduling Spirit Week

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR)
- Blue Folders for individuals teachers and classrooms

SCREENINGS (number of screenings completed during the month) ASQ SE - 12
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Nutrition (Christina Southivilay)

MONTH: April

SUCCESSES (details of tasks that are going well within your component area)

- Fundraiser Chipotle
- Parent Meeting
- SPRING FLING at Oakdale
- Nutrition activities
- EGG Hunt
- Follow up
- Open House
- SETA Survey

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Hemo and Blood lead results
- Getting vendor insurance
- Multicultural faire planning
- Purchasing nutrition activities (different store do not carry certain items)
- Getting parents into our parent meeting and VIP DANCE
- Getting donations
- Finalizing Vendors and insurances

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Collecting Growth assessment signature
- Cinco De Mayo
- Cinco De Mayo food
- FPA Follow up #3
- Outside monthly board
- Parent meeting for next month
- Roller Derby
- Transition event for preschoo ler
- Multi-cultural faire
- Vendors insurances
- Email different agency
- Contacting vendors
- Reminder notice for Hemo and Blood Lead
- Weekly files checks
- Monthly update special diet list
- Nutrition activities

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)

**FPP:** 48/48

**FPA:** 48/48

**FPA follow-up #1 by January:** 48/48

**FPA follow-up #2 by March:** 48/48

**FPA follow-up #3 by May:** 48/48

**Lead Risk Assessment:** 48/48

**In-Kind hours:** 178 hrs 45 mins / 75 hours

**Blood Lead:** 39/48

**Hemoglobin:** 45/48

**Growth Assessments #1:** 48/48

**CDE State survey #1**

**Nutrition Survey #1**

**SETA Parent outcomes survey #1**

**Growth Assessment #2:** 48/48

**CDE State survey #2**

**Nutrition survey #2**

**SETA Parent outcomes survey #2**

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Student tracking sheet
- Child plus
- Child plus remind print out
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Family Partnership (Rosa Rivera)

MONTH: April 30, 2019

SUCCESSES (details of tasks that are going well within your component are):

Parent Resources: Award Assembly, In-Kind hours
Chipotle Fundraiser
Jamba Juice Fundraiser/ Toddlers
Egg Hunt for students
Open House at all sites: Morey, Oakdale, Village, Rio
SETA Survey
Finalizing Vendors for Multicultural Event
Oakdale Graduation invites & fliers

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

Morey Multicultural Event logistics, vendors, donations, games, volunteer assignments, game orders, game supplies, performers, petting zoo.
5 de Mayo event & logistics
Follow-ups with donations
Donations: Letters, out to different businesses
Roller Derby
Preschool transition
Boxing Games for Multicultural

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, Blood Lead, Hemo, speech, FPP/FPA, follow-ups, etc.): (number should get larger each month as you add new screenings for the current month to the total from last month) 3rd Reminder Hemo / Lead: have (received 4 in March) only have 11/Lead 12/Hemo left

FPA Follow-up #3 due 3/15/19
   20/20 Ms. Leica
   21/21 Mrs. Vam
   8/8 Mrs. Malia

Lead/Hemo Notices: 3rd notices given 2/25/19 (23 Reminders given that remain outstanding)

In-Kind hours: Oakdale: 99.6 hrs. /75hrs, Morey: Vam: 118.4 /75 Malia: 70/75 TOTAL: 288 hours

State Surveys: Completed

Blood Lead: 11 notices on 3rd Reminder (only need)

Hemoglobin: 12 notices on 3rd Reminders (only need)

Growth Assessments: 2nd ones in March/April (completed)

Report on Monitoring CL's (Leaders): Mental Health (5 binders)

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

Have a excel spread sheet for myself to stay on task by classroom and teacher
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Tashamarie Brewer

MONTH: April 2019

SUCCESSES (details of tasks that are going well within your component area)

- Fundraisers
- Setra Surveys
- Parent Meeting
- Egg Hunts
- Open House

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Blood Lead & Hemo

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- MC event
- Getting Insurance for vendors
- Donations
- Cinco De Mayo

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)

FPP: 56/56

FPA: 56/56

FPA follow-up#1 by January: 56/56
FPA follow-up#2 by March: 56/56
FPA follow-up#3 by May: N/A
Lead Risk Assessment: 56/56
In-Kind hours: 77hrs
Blood Lead: 32/56
Hemoglobin: 40/56
Hemo/Lead Reminder Notice – 80/112 total up to now
Growth Assessments#1 54/56
Report Monitoring CL – N/A
Report Monitoring Cross Component: Stephaney

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Child Plus
- Self monitoring
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Disabilities - Nina Sandhu
MONTH: April 2019

SUCCESES (details of tasks that are going well within your component area)
- Pushing in to the classroom and demonstrating communication strategies to teachers to implement in the classroom.
- Having Transition IEP's and getting awesome placements for inclusion kiddos!
- Having parents attend IEP's (great success so far!).

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)
- Finishing all SEIS documents, Speech and Language reports, and daily notes, while servicing kiddos as well. But it's going!

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).
- Finishing Spring DRDP's for my preschoolers.
- Writing speech and language reports for kiddos I am assessing.
- Inputting data into SEIS for these incoming IEP's and updating ChildPlus.
- Servicing Kiddos with IEP's.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemto, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month): 30 speech and language screeners for Preschool and Kinder/TK.

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)
- Keeping up to date on my excel sheet of current students with active IEP’s.
- Have daily logs with children I have been servicing for speech and language.
- Making sure section 6 is updated in the kiddos binders with current IEP goals and service minutes.
- Making sure ChildPlus – disabilities tab is up to date for kiddos with IEP’s.
## Monthly Special Education Report

**Twin Rivers USD**

Agency Name

**April 2019**

Reporting Month/Year

<table>
<thead>
<tr>
<th></th>
<th>IFSP</th>
<th>IEP</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>1</td>
<td>28</td>
</tr>
<tr>
<td>B</td>
<td>1</td>
<td>27</td>
</tr>
<tr>
<td>C</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>E</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

* (Line B) + (Line C) = Line A

Comments:

---

Tabitha E. Thompson, Ed.D

Principal/Head Start Director

May 2, 2019

Completed by (Print Name)

Title

Date

Please complete and submit by the 1st of each month for the previous reporting month.

Email to Laura Moore (SETA Education Coordinator) @ laura.moore@seta.net

07/22/2016
TWIN RIVERS UNIFIED SCHOOL DISTRICT
Head Start Programs
August 1, 2018 through July 31, 2019

Head Start Basic
This program is housed at the Morey Avenue Child Development Center (155 Morey Avenue), Oakdale (3708 Myrtle Avenue), Rio Linda (631 L Street) and Village Elementary (5845 Larchmont Drive) sites.

Morey Avenue Child Development Center—Funding affords this Center the opportunity to offer a high quality program for children from 2 years 9 months to 6 years old and to uphold the Head Start philosophy of serving both the child and the family. This program provides services to 72 children. These services include the staffing of both certificated (teachers, social worker, speech therapist) and classified personnel (assistants, custodial and clerical), the purchase of instructional materials and supplies, the experiences of student assemblies and field trips, the payment of policy council reimbursements for child care and mileage, the printing of test results and handbooks delivered to staff and the family and the health screenings of children.

Oakdale—This site serves 20 children. Funding is used to staff the site, to purchase instructional materials and supplies, to expose children to as many experiences as possible through student assemblies and/or field trips, to print a variety of forms needed to communicate to the child’s family and staff and to conduct health screenings.

Rio Linda Elementary—This site serves 48 children. Funding is used to staff the site, to purchase instructional materials and supplies, to expose children to as many experiences as possible through student assemblies and/or field trips, to print a variety of forms needed to communicate to the child’s family and staff and to conduct health screenings.

Village Elementary—This site serves 40 children. Funding is used to staff the site, to purchase instructional materials and supplies, to expose children to as many experiences as possible through student assemblies and/or field trips, to print a variety of forms needed to communicate to the child’s family and staff and to conduct health screenings.

Early Head Start (EHS)
This program is housed at the Morey Avenue Child Development Center (155 Morey Avenue).

Morey Avenue Child Development Center—Funding affords this Center the opportunity to offer a high quality program for children from 24 to 36 months old and to uphold the Head Start philosophy of serving both the child and the family. This program provides services to 16 children. These services include all of the details noted above under the Head Start Basic section.

Head Start Training and Technical Assistance
Funding has been allocated by the Federal government for training provided by the NCECE Conference, California Head Start Conference, safety regulations (including CPR training) and Twin Rivers Pre-K staff development day.
Head Start (HS),
Early Head Start (EHS), and
Head Start Training and Technical Assistance (HS and EHS)

Fiscal Reports

April 2019

The following is a brief description of the dollar amounts reported on each fiscal report—

2. Actual Expenses—Cumulative to Date—Summary of expenses from August 1, 2018 through July 31, 2019.

3. Current Budget—Amount budgeted for each cost item.

4. Unexpended Balance—Amount remaining to be spent during this grant period (Current Budget less Cumulative to Date Expenses).
<table>
<thead>
<tr>
<th>Cost Item</th>
<th>Actual Expenses</th>
<th>Current period &amp; adjustments</th>
<th>Cumulative to date</th>
<th>Current Budget</th>
<th>Unexpended Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>L. Personnel</td>
<td>3,708.71</td>
<td>30,871.62</td>
<td>75,296.00</td>
<td>44,424.38</td>
<td></td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>1,372.47</td>
<td>11,624.63</td>
<td>33,375.00</td>
<td>21,750.37</td>
<td></td>
</tr>
<tr>
<td>A. Occupancy</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>D. Staff Travel</td>
<td>0.00</td>
<td>0.00</td>
<td>383.00</td>
<td>383.00</td>
<td></td>
</tr>
<tr>
<td>M. Supplies</td>
<td>0.00</td>
<td>0.00</td>
<td>1,250.00</td>
<td>1,250.00</td>
<td></td>
</tr>
<tr>
<td>I. Non-Federal Admin.</td>
<td>0.00</td>
<td>0.00</td>
<td>2,145.00</td>
<td>2,145.00</td>
<td></td>
</tr>
<tr>
<td>I. Indirect Costs</td>
<td>8,522.87</td>
<td>74,888.79</td>
<td>74,027.00</td>
<td>(861.79)</td>
<td></td>
</tr>
<tr>
<td>Total Administration</td>
<td>13,604.05</td>
<td>117,385.04</td>
<td>186,476.00</td>
<td>69,090.96</td>
<td></td>
</tr>
<tr>
<td>Non-Federal Admin.</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>Total Fed. and Non-Fed. Admin.</td>
<td>13,604.05</td>
<td>117,385.04</td>
<td>186,476.00</td>
<td>69,090.96</td>
<td></td>
</tr>
<tr>
<td>P. a. Personnel</td>
<td>102,180.20</td>
<td>846,233.11</td>
<td>1,060,274.00</td>
<td>214,040.89</td>
<td></td>
</tr>
<tr>
<td>b. Fringe Benefits</td>
<td>40,658.73</td>
<td>346,009.01</td>
<td>426,373.00</td>
<td>80,363.99</td>
<td></td>
</tr>
<tr>
<td>c. Out of State Travel</td>
<td>0.00</td>
<td>0.00</td>
<td>7,267.00</td>
<td>7,267.00</td>
<td></td>
</tr>
<tr>
<td>d. Equipment</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>e. Supplies</td>
<td>299.43</td>
<td>3,872.73</td>
<td>3,750.00</td>
<td>(122.73)</td>
<td></td>
</tr>
<tr>
<td>Office Supplies</td>
<td>0.00</td>
<td>0.00</td>
<td>3,800.00</td>
<td>3,095.34</td>
<td></td>
</tr>
<tr>
<td>Food Service Supplies</td>
<td>0.00</td>
<td>0.00</td>
<td>2,000.00</td>
<td>2,000.00</td>
<td></td>
</tr>
<tr>
<td>Medical/Dental/Disabilities/Custodial</td>
<td>0.00</td>
<td>3,827.73</td>
<td>6,000.00</td>
<td>2,172.27</td>
<td></td>
</tr>
<tr>
<td>Instructional Materials</td>
<td>395.75</td>
<td>43,312.05</td>
<td>10,000.00</td>
<td>(33,312.05)</td>
<td></td>
</tr>
<tr>
<td>G. a. Contractual</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>b. Construction</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>H. Utilities</td>
<td>2,106.56</td>
<td>12,217.32</td>
<td>24,855.00</td>
<td>12,637.68</td>
<td></td>
</tr>
<tr>
<td>Building/Child Liability Insurance</td>
<td>0.00</td>
<td>667.05</td>
<td>1,500.00</td>
<td>832.95</td>
<td></td>
</tr>
<tr>
<td>Building Maint/Repair</td>
<td>0.00</td>
<td>0.00</td>
<td>500.00</td>
<td>500.00</td>
<td></td>
</tr>
<tr>
<td>Local Teachers Travel</td>
<td>1,924.66</td>
<td>9,251.17</td>
<td>2,000.00</td>
<td>(7,251.17)</td>
<td></td>
</tr>
<tr>
<td>Nutrition Services</td>
<td>2,128.17</td>
<td>14,756.67</td>
<td>10,709.00</td>
<td>(4,047.67)</td>
<td></td>
</tr>
<tr>
<td>Child Care Services Consultants</td>
<td>0.00</td>
<td>3,050.57</td>
<td>2,000.00</td>
<td>(1,050.57)</td>
<td></td>
</tr>
<tr>
<td>Substitute, if not paid benefits</td>
<td>0.00</td>
<td>19,392.37</td>
<td>2,000.00</td>
<td>(17,392.37)</td>
<td></td>
</tr>
<tr>
<td>Parent Services</td>
<td>2,109.45</td>
<td>25,212.09</td>
<td>8,500.00</td>
<td>(16,712.09)</td>
<td></td>
</tr>
<tr>
<td>Publications/Advertising/Printing</td>
<td>0.00</td>
<td>1,547.97</td>
<td>2,060.00</td>
<td>452.03</td>
<td></td>
</tr>
<tr>
<td>Training or Staff Development</td>
<td>74.83</td>
<td>4,186.69</td>
<td>1,000.00</td>
<td>(3,186.69)</td>
<td></td>
</tr>
<tr>
<td>Copy Machine Lease</td>
<td>0.00</td>
<td>3,967.63</td>
<td>8,000.00</td>
<td>4,032.37</td>
<td></td>
</tr>
<tr>
<td>Membership/Licensing Fees</td>
<td>0.00</td>
<td>2,601.68</td>
<td>2,000.00</td>
<td>(601.68)</td>
<td></td>
</tr>
<tr>
<td>II. Total Program</td>
<td>151,877.78</td>
<td>1,340,810.50</td>
<td>1,584,528.00</td>
<td>243,717.50</td>
<td></td>
</tr>
<tr>
<td>Non-Federal Program</td>
<td>42,981.94</td>
<td>483,723.61</td>
<td>445,676.00</td>
<td>(38,047.61)</td>
<td></td>
</tr>
<tr>
<td>Total SETA Costs (I + II)</td>
<td>165,451.83</td>
<td>1,824,534.15</td>
<td>1,830,194.00</td>
<td>312,808.46</td>
<td></td>
</tr>
</tbody>
</table>

Authorized Signature: K. [Signature]  Date: 5-8-19
Prepared By: Vasselli Veriolo 566-2785, 25130
<table>
<thead>
<tr>
<th>SOURCES OF IN-KIND</th>
<th>Current Month</th>
<th>Total Y-T-D</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Admin</td>
<td>Prog</td>
</tr>
<tr>
<td>PARENT VOLUNTEERS (Hours x Rate)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PERSONNEL &amp; BENEFITS (Describe outside funding)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>State Preschool</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>OCCUPANCY (Location and Method of Valuation)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>SUPPLIES AND SERVICES (List item(s), Donor &amp; Val)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>State Preschool</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>OTHER (Describe in detail)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>State Preschool Indirect</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>School Social Worker Interns (Mar/Apr)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SIGNATURE [Signature]

DATE 5-8-19
### SETA - HEADSTART MONTHLY FISCAL REPORT
**1217 Del Paso Blvd., Sacramento CA 95815**

**Month:** April 2019—Early Head Start

**Delegate:** Twin Rivers Unified School District
**Address:** 3222 Winona Way, North Highlands, CA 95660

<table>
<thead>
<tr>
<th>Cost Item</th>
<th>Actual Expenses</th>
<th>Current period &amp; adjustments</th>
<th>Cumulative to date</th>
<th>Current Budget</th>
<th>Unexpended Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>L</strong> Personnel</td>
<td></td>
<td>739.14</td>
<td>6,100.66</td>
<td><strong>13,150.00</strong></td>
<td>7,049.34</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td></td>
<td>245.74</td>
<td>2,032.93</td>
<td><strong>5,817.00</strong></td>
<td>3,784.07</td>
</tr>
<tr>
<td>Occupancy</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Staff Travel</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>750.00</td>
<td>750.00</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>522.00</td>
<td>522.00</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td></td>
<td>1,366.81</td>
<td>12,400.54</td>
<td>16,580.00</td>
<td>4,179.46</td>
</tr>
<tr>
<td><strong>T. Total Administration</strong></td>
<td></td>
<td>2,553.69</td>
<td>20,534.13</td>
<td>36,819.00</td>
<td>16,284.87</td>
</tr>
<tr>
<td>Non-Federal Admin.</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Total Fed. and Non-Fed. Admin.</td>
<td></td>
<td>2,553.69</td>
<td>20,534.13</td>
<td>36,819.00</td>
<td>16,284.87</td>
</tr>
<tr>
<td><strong>H</strong> a. Personnel</td>
<td></td>
<td>15,053.62</td>
<td>140,290.68</td>
<td><strong>265,112.00</strong></td>
<td>64,821.32</td>
</tr>
<tr>
<td>b. Fringe Benefits</td>
<td></td>
<td>6,455.71</td>
<td>62,569.24</td>
<td>86,648.00</td>
<td>24,078.76</td>
</tr>
<tr>
<td>c. Out of State Travel</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td><strong>1,150.00</strong></td>
<td>1,150.00</td>
</tr>
<tr>
<td>d. Equipment</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>e. Supplies</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Office Supplies</td>
<td></td>
<td>23.24</td>
<td>247.22</td>
<td><strong>2,250.00</strong></td>
<td>2,002.78</td>
</tr>
<tr>
<td>Child and Family Service Supplies</td>
<td></td>
<td>437.50</td>
<td>915.83</td>
<td><strong>4,000.00</strong></td>
<td>3,084.17</td>
</tr>
<tr>
<td>Food Service Supplies</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td><strong>2,000.00</strong></td>
<td>2,000.00</td>
</tr>
<tr>
<td>Medical/Dental/Disabilities/Custodial</td>
<td></td>
<td>0.00</td>
<td>518.75</td>
<td><strong>3,000.00</strong></td>
<td>2,480.25</td>
</tr>
<tr>
<td>Instructional Materials</td>
<td></td>
<td>1,226.93</td>
<td>8,382.84</td>
<td><strong>6,000.00</strong></td>
<td>(2,382.84)</td>
</tr>
<tr>
<td>f. Contractual</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>g. Construction</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>h. Other</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Utilities</td>
<td></td>
<td>68.51</td>
<td>68.51</td>
<td><strong>4,140.00</strong></td>
<td>4,075.49</td>
</tr>
<tr>
<td>Building/Child Liability Insurance</td>
<td></td>
<td>0.00</td>
<td>59.27</td>
<td><strong>500.00</strong></td>
<td>440.73</td>
</tr>
<tr>
<td>Building Maint/Repair</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td><strong>500.00</strong></td>
<td>500.00</td>
</tr>
<tr>
<td>Local Teachers Travel</td>
<td></td>
<td>17.41</td>
<td>111.96</td>
<td><strong>500.00</strong></td>
<td>388.04</td>
</tr>
<tr>
<td>Nutrition Services</td>
<td></td>
<td>500.00</td>
<td>3,468.75</td>
<td><strong>3,405.00</strong></td>
<td>(63.75)</td>
</tr>
<tr>
<td>Child Services Consultants</td>
<td></td>
<td>0.00</td>
<td>564.37</td>
<td><strong>500.00</strong></td>
<td>(64.37)</td>
</tr>
<tr>
<td>Substitutes, if not paid benefits</td>
<td></td>
<td>0.00</td>
<td>411.68</td>
<td><strong>3,500.00</strong></td>
<td>3,088.32</td>
</tr>
<tr>
<td>Parent Services</td>
<td></td>
<td>440.54</td>
<td>2,896.04</td>
<td><strong>2,000.00</strong></td>
<td>(896.04)</td>
</tr>
<tr>
<td>Publications/Advertising/Printing</td>
<td></td>
<td>0.00</td>
<td>498.99</td>
<td>200.00</td>
<td>(298.99)</td>
</tr>
<tr>
<td>Training or Staff Development</td>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td><strong>500.00</strong></td>
<td>500.00</td>
</tr>
<tr>
<td>Copy Machine Lease</td>
<td></td>
<td>0.00</td>
<td>352.40</td>
<td><strong>1,000.00</strong></td>
<td>647.60</td>
</tr>
<tr>
<td>Membership/Licensing Fees</td>
<td></td>
<td>0.00</td>
<td>222.82</td>
<td>200.00</td>
<td>(22.82)</td>
</tr>
<tr>
<td><strong>II. Total Program</strong></td>
<td></td>
<td>24,223.46</td>
<td>221,580.35</td>
<td><strong>527,109.00</strong></td>
<td>105,528.65</td>
</tr>
<tr>
<td>Non-Federal Program</td>
<td></td>
<td>1,204.58</td>
<td>14,639.54</td>
<td><strong>92,445.00</strong></td>
<td>77,815.46</td>
</tr>
<tr>
<td>Total SETA Costs (I + II)</td>
<td></td>
<td>26,427.15</td>
<td>236,219.89</td>
<td><strong>619,554.00</strong></td>
<td>213,343.12</td>
</tr>
</tbody>
</table>

**Agreement No.:** PA 22 EHS
**Program:**
- PA20
- PA26
- Other:

**Vasseliki Vervilos 566-2785, 25130**

**Authorized Signature**

**Date**

**Prepared By**

**Phone**
Early Head Start

<table>
<thead>
<tr>
<th>SOURCES OF IN-KIND</th>
<th>Current Month</th>
<th>Total Y-T-D</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Admin</td>
<td>Prog</td>
</tr>
<tr>
<td>PARENT VOLUNTEERS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Hours x Rate)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PERSONNEL &amp; BENEFITS (Describe outside funding)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OCCUPANCY (Location and Method of Valuation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUPPLIES AND SERVICES (List item(s), Donor &amp; Value)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OTHER (Describe in detail)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>School Social Worker Interns (Mar/Apr 2019)</td>
<td>1,204.58</td>
<td>5,670.39</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SIGNATURE  

DATE 5-8-19
<table>
<thead>
<tr>
<th>Cost Item</th>
<th>Actual Expenses</th>
<th>Current period &amp; adjustments</th>
<th>Cumulative to date</th>
<th>Current Budget</th>
<th>Unexpended Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Occupancy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff Travel</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>Indirect Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I. Total Administration</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Federal Admin.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Personnel</td>
<td>PROGRAM</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Fringe Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Travel</td>
<td>d. Equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Supplies</td>
<td>f. Contractual</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. Construction</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Other: Staff Development</td>
<td></td>
<td>0.00</td>
<td>11,700.00</td>
<td>11,700.00</td>
<td>0.00</td>
</tr>
<tr>
<td>II. Total Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Federal Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total SETA Costs (I + II)</td>
<td></td>
<td>0.00</td>
<td>11,700.00</td>
<td>11,700.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Authorized Signature: [Signature]  
Date: 5-8-19  
Prepared By: Vassiliki Vervilos  
Phone: 566-2785, 26130
<table>
<thead>
<tr>
<th>Cost Item</th>
<th>Actual Expenses</th>
<th></th>
<th></th>
<th>Unexpended Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current period</td>
<td>Cumulative</td>
<td>Current</td>
<td></td>
</tr>
<tr>
<td></td>
<td>&amp; adjustments</td>
<td>to date</td>
<td>Budget</td>
<td></td>
</tr>
<tr>
<td>I. Personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Occupancy</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff Travel</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indirect Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>I. Total Administration</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Federal Admin.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>II. Total Program</td>
<td>144.53</td>
<td>3,801.36</td>
<td>5,852.00</td>
<td>2,050.64</td>
</tr>
<tr>
<td>a. Personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Fringe Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Travel</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e. Supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>f. Contractual</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>g. Construction</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h. Other: Staff Development</td>
<td>144.53</td>
<td>3,801.36</td>
<td>5,852.00</td>
<td>2,050.64</td>
</tr>
<tr>
<td>II. Total Program</td>
<td>144.53</td>
<td>3,801.36</td>
<td>5,852.00</td>
<td>2,050.64</td>
</tr>
<tr>
<td>Non-Federal Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total SETA Costs (I + II)</td>
<td>144.53</td>
<td>3,801.36</td>
<td>5,852.00</td>
<td>2,050.64</td>
</tr>
</tbody>
</table>

Authorized Signature: K. Edwards 5-8-19

Prepared By: Vassiliki Vervilos 566-2785, 25130

Signature Date: Phone
Highlights: challenges/successes, enrollment and attendance, on-going monitoring, DRDP-r, self-assessment, PIR, program highlights and significant program changes, expansion updates, etc.

Events
This month all sites held their Annual Open House celebration to showcase all of the amazing activities and projects happening in each and every classroom. On April 4th, Morey Avenue celebrated the annual Open House event with a focus on Math Development. During this event, parents and students participated in math games and activities with an emphasis on counting, sorting and classifying objects. Each classroom teaching staff facilitated a different activity and parents/students completed a classroom and community resources hunt throughout the school campus. A great time was had by all!

The Oakdale site had their annual Open House event on April 11th, and engaged parents and students in classroom activities including an art activity that students completed with their loved ones. Students were delighted to showcase their classrooms and show their parents all of the wonderful work they have completed in the last few weeks.

Rio Linda also had their annual Open House event on April 8th which included a scavenger hunt through both classrooms where the students lead their parents to various areas of the classroom as well as their art projects.

Village held its annual Open House on April 9th with the rest of the Elementary school classrooms. The teaching team displayed art activities created by the students and students were very excited to show their parents all of their amazing work.

Professional Development
The entire ECE department attended training on April 24, 2019 as part of the monthly professional development series facilitated by ECE Department staff. The focus of the two-hour session was an interactive session of how to incorporate music and movement into your daily schedule to increase student engagement and decrease behavior management needs. The training facilitated by the ECE Director and department staff will resume on May 23, 2019 for the last session of the current school year. The plan is to continue the professional development opportunities during the upcoming school year also.

Components
One of the Community Liaisons is on paternity leave until May so the team is currently short staffed for a few weeks. The Community Liaisons are following up on the Family Partnership Agreement goals. The Team are also tracking of blood lead results, hemoglobin and lead risk. Liaisons continue reviewing the Family section of the student files and are continuing to input the information into Childplus. The team is also
planning for the upcoming Multicultural Faire on May 24th as well as Cinco De Mayo as well as the last Parent Appreciation day!

Students at all sites have participated in their health screenings which include dental, vision, hearing and blood pressure tests with the Health Component Leaders. The reviewing of students’ files for medical concerns as well as data inputting into the Childplus database continues on a daily basis.

Our School Social Worker/Counselor is providing in classroom support to students having challenging behaviors and difficulties adjusting to the classroom environment. The program is continuing the collaboration with CSUS and the internship team are finishing up their social skills groups for students who are having any behavior difficulties. Our case staffing meetings continue to occur bi-monthly and the multidisciplinary team discussed all students and provided teaching staff with strategies for academic, behaviors and social/emotional development. Students who are not progressing academically had parent meetings this month.

The Head Start programs has a full-time Speech and Language Pathologists (SLP) who continues to provide speech services to our students with language and/or articulation goals. Currently we have 27 students with IEPs and have met our 10% mandated level.

The Education Component now has two Education Resource Teachers who continue completing observations to assist with academic strategies, teacher coaching and support. They are working with the rookie teaching staff on developing classroom routines and getting new students adjusted to the classroom environment. The program is implementing a new curriculum for 2019-2020 so the field testing teams attended training on March 23rd to begin implementing one of the curriculum units. The HS field testers conducted a brainstorm session together on the 29th and will utilize a google doc to provide ongoing feedback. The pilot of Connect 4 Learning continues with the volunteer teaching team and feedback meeting will be held in May for the entire pilot team. The rest of the team will be trained in August on the new curriculum.

The ERSEA Component Leaders continue to ensure all sites are fully enrolled and waitlist binders have been created. Enrollment for 2019-2020 started April 1st and as of May 1st the program is 55% full. The Program Design and Management component leaders finished collecting the staff immunizations and flu information for the requirement per SB 792 and checking the licensing files for all staff. The licensing tracking form has been updated in April 2019 with all relevant information.

**Policy and Parent Committees**

All parent groups met during the month of April. The Policy Committee met on April 11th and the agenda included the discussion of the information items only and postponement of the action items. The off sites’ meetings were held on April 9, 11th and 24th. All sites will hold meetings in May 2019 at their respective locations and teaching staff/Community Liaisons are continuing to recruit for parent participation at the PC meetings.

**Parent Trainings**

The classroom parent meetings for April 2019 were held at all sites. The Community Liaison team continues to provide relevant information to parents about ways to reduce stress and manage positive behavior strategies for children with challenging behaviors. Parent meetings will continue on a monthly basis at all sites.
Fiscal: any information on recent audits, overview of projects and expenditures of Basic grant and duration funds.
Funds are being utilized to get the appropriate supplies based on the CLASS, DRDP-R, ASQ, ASQ-SE and ECERS assessment results.