Twin Rivers Unified School District  
631 L Street  
Rio Linda, CA 95660

Parent Committee Meeting  
December 12, 2018  
12:00p.m. – Preschool Classroom Minutes

I. Welcome
   A. Call To Order/Roll Call – Meeting called to order at 12:07pm. Members present included Chair Elizabeth Schoemig, Vice Chair Kelly Pruitt, Tracey Lagge and Rachel Scott. Also present was Head Start Director Tabitha E. Thompson.
   B. Approval of meeting minutes from November 13, 2018 – Kelly Pruitt motioned for the approval of the minutes and Tracey Lagge seconded the motion. Votes were as follows: yes – 3 (Tracey Lagge, Kelly Pruitt and Rachel Scott)0-no and 1-abstention (Elizabeth Schoemig).

III. Information Items
   A. Education
   B. ERSEA
   C. Enrollment and Attendance Report
   D. Health
   E. Meal Count reports
   F. Mental Health
   G. Family and Community Partnerships/Parent Involvement
   H. Disabilities
   I. Special Education Report
   J. School Site Council
   K. Fiscal
      Written reports provided for Items A through K and verbal discussion provided by Head Start Director.
   L. Update on Village, Morey and Rio Linda Preschool Programs – Head Start Director reported that all programs are doing great and have a few slots that need to be filled.
   M. Recruitment for 2018-2019 – Members reminded to solicit for other parents to join the parent group.
   N. Child Demographics PIR 2017-2018 (HS and EHS) – Written report provided to all members.

IV. Public Participation

V. Adjournment – Meeting adjourned at 1236pm.
PUBLIC NOTICE

Twin Rivers Unified School District
631 L Street
Rio Linda, CA 95660

Parent Committee Meeting
December 12, 2018
12:00p.m. – Preschool Classroom
Agenda

I. Welcome
   A. Call To Order/Roll Call
   B. Approval of meeting minutes from November 13, 2018

III. Information Items
   A. Education
   B. ERSEA
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   H. Disabilities
   I. Special Education Report
   J. School Site Council
   K. Fiscal
   L. Update on Oakdale, Morey and Rio Linda Preschool Programs
   M. Recruitment for 2018-2019
   N. Child Demographics PIR 2017-2018 (HS and EHS)

IV. Public Participation

V. Adjournment
I. Welcome

A. Call To Order/Roll Call – *Meeting called to order at 12:15pm. Members present included Elizabeth Schoemig, Kelly Pruitt, Tracy Lagge, Muli Malimali and Head Start Director Tabitha E. Thompson.*

B. Approval of meeting minutes from October 9, 2018 – *Kelly Pruitt motioned for the approval of the meeting minutes and Tracey Lagge seconded the motion. Votes were as follows: yes – 3 (Kelly Pruitt, Muli Malimali and Tracey Lagge), 0-no and 1-abstention (Elizabeth Schoemig).*

C. Selection of Officers – Tracey motioned for the approval of Elizabeth Schoemig to become the Chair of Village and Kelly Pruitt seconded the motion. Votes were as follows: 3-yes ((Kelly Pruitt, Muli Malimali and Tracey Lagge), 0-no and 1-abstention (Elizabeth Schoemig)).

III. Information Items

A. Education
B. ERSEA
C. Enrollment and Attendance Report
D. Health
E. Meal Count reports
F. Mental Health
G. Family and Community Partnerships/Parent Involvement
H. Disabilities
I. Special Education Report
J. School Site Council
   Fiscal *All members provided written reports and verbal information from Head Start Director for Items A through K.*

K. Update on Oakdale, Morey and Rio Linda Preschool Programs – *Head Start Director reported that all sites fully enrolled and doing well.*

L. Recruitment for 2018-2019 – *Head Start Director reminded parent to solicit for additional parents to join the group.*

M. SETA-County Monthly Average Daily Attendance (ADA) September 2018 – *Written report provided to all members.*

N. Fiscal Monitoring Review Letter dated October 9, 2018 - *Written report provided to all members.*

O. New Information Memorandum (IM) – Enhancing Father Engagement – October 17, 2018 *Written report provided to all members.*

IV. Public Participation

V. Adjournment – *Meeting adjourned at 1240pm.*
Twin Rivers Unified School District

Rio Linda Parent Committee Members Sign-In Sheet/Roll Call Sheet

Date of Meeting

Please Specify
_____ # eligible voting representative
_____ # voting representatives present

<table>
<thead>
<tr>
<th>PC Members Names</th>
<th>Complex</th>
<th>Signature</th>
<th>Payment</th>
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</thead>
<tbody>
<tr>
<td>1. Tabelle E. Thompson</td>
<td>TRUSD</td>
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<tr>
<td>2. Elizabeth Schoems</td>
<td>Rio Linda</td>
<td>Eligine Schoems</td>
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<td>3. Tracey Lagge</td>
<td>KC</td>
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<td>4. Kelly Pruitt</td>
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<td>Kelly Pruitt</td>
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<td>5. Rachel Scott</td>
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Date/sign-in/1.31.08/sb
<table>
<thead>
<tr>
<th>Representatives</th>
<th>Rio Linda Head Start</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child: Weston Lagge</td>
<td>Ms. Yang – Room 20</td>
</tr>
<tr>
<td>Tracey Lagge</td>
<td></td>
</tr>
<tr>
<td>Child: Hailey Schoemig</td>
<td>Ms. Yang – Room 20</td>
</tr>
<tr>
<td>Elizabeth Schoeming</td>
<td>Chairperson</td>
</tr>
<tr>
<td>Child: Wyatt Pruitt</td>
<td>Ms. Yang – Room 20</td>
</tr>
<tr>
<td>Kelly Pruitt</td>
<td>Vice Chairperson</td>
</tr>
<tr>
<td>Child: Jaxton Elliott</td>
<td>Ms. Singh – Room 19</td>
</tr>
<tr>
<td>Celina Copeland</td>
<td></td>
</tr>
<tr>
<td>Child: Colton Scott</td>
<td>Ms. Singh – Room 19</td>
</tr>
<tr>
<td>Rachel Scott</td>
<td>Alternate</td>
</tr>
</tbody>
</table>
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Education

MONTH: November 2018

SUCCESSES (details of tasks that are going well within your component area)

- Hmong New Year was a success: participating with the preschoolers & kindergarteners.
- Rolling eggrolls was a success!
- Gathered materials and supplies for Hmong New Year.
- ECERS & ITERS completed except Oakdale.
- ECERS Debriefs are completed.
- Classroom support was successful.
- Breaks are working out especially during outdoor time.
- File Check/Observation/ Safe Environment for Room 10A, 10B, Oakdale.
- Attended Science Stem Training
- Attended Pre-SAP meeting
- Attended PiP meetings
- Attended case studies with the team
- Attended ChildPlus training

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

none

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Finish ECERS at Oakdale
- ECERS Debrief for Oakdale and Morey RM 7
- Input ASQ-3 screenings into Childplus system (on-going)
- File Check/Observation/Safe Environment/ Classroom Support for Room 4, 7, 8,
Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) 210

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Input ASQ-3 screenings into Childplus system (on-going)
- File Check/Observation/Safe Environment/ Classroom Support
- Check ASQ-3 screenings and DRDP evidence (Learning Genie) to ensure teachers are meeting deadlines.
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME:  Marci Porter
MONTH:  November 2018

SUCCESSES (details of tasks that are going well within your component area)

All is going well within my component at this time.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)
N/A

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

1. Back up for enrolling new students for all three sites.
2. Back up for Kindergarten enrollment.
3. Maintaining class rosters in Aeries for State and Early Head Start and Head Start students.
4. Daily attendance and follow up of absences.
5. Attendance letters to students under 85%.
6. Daily staff attendance.
7. Monthly Staff Attendance award certificates.
8. Monthly attendance award certificates for parents.
9. Assisting Principal/Director in various projects.
10. General office support to the Office Manager.
11. Creating Purchase Requisitions and Request for Direct Payment forms.
12. Processing mileage forms for staff.
13. Ordering, receiving and distributing supplies for center and staff.
14. Completing Staff Absentee Reports to send to District Office.
15. Creating notices and distributing to all students, as needed.
16. Front office (answering phones, helping parents and students, etc.).
17. End of the month ADA and Enrollment Report to SETA.
19. Filing student information into student files.
20. Updating staff licensing information.
21. Distributing and collecting licensing forms for new staff.
22. Scheduling and coordinating Fall and Spring picture days.
23. Scheduling vendors for on-campus events, puppet shows, critters, etc.
26. Updating and revising ERSEA Binder
27. Updating and revising Policies and Procedures Binder

SELF MONITORING/PIR DATA:  Checked 5 student files ERSEA Sections.
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Zer Yang
MONTH: December 2018

SUCCESES (details of tasks that are going well within your component area)

- Hmong New Years was a success.
- File check of all classes is done.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Parent are not communicating if they want to enroll their child. Parent will pick up packets and not returns.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Recruitments calls
- Student binders checks
- Maintaining reports
- Creating waitlist
- File loose documents in students file for all site
- Maintaining data base-Childplus and Aeries
- Hmong new year

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) __________________

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)
% Actual to Funded = Total # of children enrolled during month divided by Funded Enrollment.

**Reminders:**
- What centers/classes are under-enrolled and why? (Include capped classes due to majority 3-year olds, lost waiters, facility delays, other/explain)

If enrollment is below 100%, please indicate the reasons for under-enrollment for each classroom by completing the following page.

<table>
<thead>
<tr>
<th>% Actual to Funded</th>
<th>Report month enrollment</th>
<th>Funded Enrollment</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>88</td>
<td>14</td>
<td>0</td>
<td>EHS-CCP</td>
</tr>
<tr>
<td>178</td>
<td>1</td>
<td>1</td>
<td>EHS-CCP</td>
</tr>
</tbody>
</table>

Month/Year: November 2018

Agency: TRUSD
<table>
<thead>
<tr>
<th>Appointments enrollment enrollment showed up for parents never were picked up and Middle free packets</th>
<th>Room 20 Rio Linda Preschool</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Room 19 Rio Linda Preschool</td>
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<td></td>
<td>Room 10 Rio Linda Preschool</td>
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<table>
<thead>
<tr>
<th>Other other</th>
<th># Under Funded</th>
<th># Under Funded</th>
<th># Under Funded</th>
<th># Under Funded</th>
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<tbody>
<tr>
<td>Conversion class not yet operating (EHS)</td>
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<tr>
<td>Denial waiver</td>
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<tr>
<td>Class-size</td>
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<tr>
<td>Duration class not yet operating</td>
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<td>Capped at 20 in</td>
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<td>Odds (capped at 17)</td>
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<td>Majority of 3yr</td>
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Reasons for under-enrollment:

# Under enrolled due to:
Monthly Attendance Report

<table>
<thead>
<tr>
<th>Program</th>
<th>EHS-CCP</th>
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Example:

<table>
<thead>
<tr>
<th>Program</th>
<th>EHS-CCP</th>
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Calculations:
- Average Daily Attendance = Total Monthly Attendance / Number of Days Served.

- Attendance % = (Average Daily Attendance / Actual Enrollment) * 100

Table:

<table>
<thead>
<tr>
<th>Program</th>
<th>EHS-CCP</th>
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Month/Year: November 2018
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: ___Health___
MONTH: ___November 2018___

SUCCESSES
- All HeadStart sites had their hearing, vision, dental, and blood pressure screenings.
- Student with medical concerns have been followed-up and medication, if needed, is in the classroom.
- IEP health assessments and reports have been done for students.
- Attended Countywide Health Advisory Meeting.

CHALLENGES
- Students are absent during screenings.
- Some parents have not returned annual physicals on time.
- Universal medical form usage needs to be implemented between Headstart programs and First 5 preschools.

CURRENT PROJECTS OR TASKS
- IEP Health assessments and reports.
- Screening new students for hearing, vision, and blood pressure.
- Entering data into ChildPlus.
- Follow-up with parents for students needing updated Physical and/or Dental exams. Provide assistance scheduling appts. or connecting with medical providers as needed.

NUMBER OF SCREENINGS COMPLETED TO DATE:

<table>
<thead>
<tr>
<th></th>
<th>Morey</th>
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<tbody>
<tr>
<td>Vision</td>
<td>89</td>
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<tr>
<td>Hearing</td>
<td>92</td>
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<th></th>
<th>Rio Linda</th>
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<tbody>
<tr>
<td>Vision</td>
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<td>48</td>
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<tr>
<td>Hearing</td>
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<tr>
<td>Blood Pressure</td>
<td>48</td>
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<tr>
<th></th>
<th>Oakdale</th>
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<tbody>
<tr>
<td>Vision</td>
<td>19</td>
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<td>Hearing</td>
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<td>Blood Pressure</td>
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<th>Village</th>
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<td>Vision</td>
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<tr>
<td>Blood Pressure</td>
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SELF MONITORING/PTR DATA
- Screening information is being tracked to be entered into Child Plus.
- I notify parents in advance when health information is needed.
- I check individual student files to ensure all information has been entered into their file or Child Plus.
Twin Rivers Head Start Programs
COMPONENT MONTHLY REPORT

COMPONENT NAME: Health November 2018

SUCCESSES (details of tasks that are going well within your component)

1. Scheduled Dental Varnishing dates for all sites
2. Had first Health Service Advisory meeting at Seta

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)
Getting in classes to look at files

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month)

1. Annual medication checks
2. Matching cp and child’s file
3. Inputting into Child Plus
4. Following up on Student with medical needs
5. Following up on dental – annual physicals and new students
6.

SELF MONITORING/PIR DATA (details of what you have done to self monitor your component area or starting the tracking process for)
1. File checks
2. Child Plus Reports
3. File review
4. Meeting District - Seta

SCREENINGS (number of screenings completed during the month)

See attached

Attachments (component meeting agenda, sign in sheets, minutes, self assessment tracking sheets (i.e. file checklists, observations, student list, etc)

***due to Mrs. Tabitha by 1st of each month***
<table>
<thead>
<tr>
<th>Twin Rivers Unified School District</th>
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<tbody>
<tr>
<td><strong>2371 - CACFP Reimbursement Summary</strong></td>
</tr>
<tr>
<td>Agency: Twin Rivers Unified School District</td>
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<tr>
<td>Attendance Date: 11/1/2018 - 11/30/2018</td>
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### Twin Rivers Unified School District

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<thead>
<tr>
<th>Operating Days</th>
<th>CACFP Free</th>
<th>CACFP Reduced</th>
<th>CACFP Paid</th>
<th>Breakfast</th>
<th>AM Snack</th>
<th>Lunch</th>
<th>PM Snack</th>
<th>Supper</th>
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#### 2018 - 2019 - Early Head Start

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<th>Morey Ave CDC</th>
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<td>1401Q</td>
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<td>Morey Ave CDC</td>
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#### 2018 - 2019 - HEAD START

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<td>1401V</td>
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<td>Morey Ave CDC</td>
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#### Oakdale Preschool

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<td>1402R</td>
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<td>Oakdale Preschool</td>
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#### Rio Linda Preschool Center

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<th>Morey Ave CDC</th>
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<td>1403V</td>
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<td>Rio Linda Preschool Center</td>
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#### Village

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<td>1404V</td>
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<td>1404W</td>
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<tr>
<td>Village</td>
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#### 2018 - 2019 - STATE PRESCHOOL

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<th>Morey Ave CDC</th>
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<td>1401R</td>
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<td>1401V</td>
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<td>Morey Ave CDC</td>
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<tr>
<td>Twin Rivers Unified School Dist</td>
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<tr>
<td>Report Totals</td>
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Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Mental Health
MONTH: November

SUCCESSES (details of tasks that are going well within your component area)

- Completion of Pre-Sap meetings
- Completion of Parent Training
- Pre-SAP's and paperwork completed by teachers and filed appropriately
- Positive feedback regarding ice breaking completed during staff meetings
- Continuing supplement the existing classroom with guidance lessons

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Lack of working knowledge of the protocol and procedures of the ASQ/ASQ-SE with staff and parents.
- Finding time to monitor and manage students from three different schools effectively
- Provide individualized behavior modifications while servicing the needs of all students.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Self-Assessment checklist
- Monitoring review of ASQ screeners
- Providing weekly social skills lessons to identify students.
- Scheduling Pre-SAP meetings for identified students.

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR)

- Blue Folders for individuals teachers and classrooms
- Excel spreadsheet
- Weekly file checklist

SCREENINGS (number of screenings completed during the month) ASQ SE - 12
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: ROSA RIVERA

MONTH: NOVEMBER 30, 2018

SUCCESSES (details of tasks that are going well within your component are:

Winter Festival: Performance schedule, Train Ride, Winter Dance, Snow, Volunteer Sheet, Activities,

Parent resources: FPA's resources for parent's goals, Parent Meetings, Hmong New Year, Puppet Show, Award Assembly, In-Kind hours, Ready Rosie

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

Rescheduled Winter Festival

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

FPA's follow-up #1 completed (61/61) 11/15/18

FPA's Follow-up#2 due on 12/20/18

FPA's resources: shoe models, ABC'cards, shape cards, potty chart, colors, help w/bounderies.

Hemo / Lead: 2nd reminders sent out

Winter Festival finalizing details: Nutrition, decorations, books, Santa, Art project

Ready Rosie (signed up for webinar on Dec 6th) Description: This holiday season, let ReadyRosie help you give the gift of family learning time! When school is out, routines change and families have to adjust.

Looking for bigger apartment,

Bus passes, book orders, job resources, Christmas basket information for parents

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, Blood Lead, Hemo, speech, FPP/FPA, follow-ups, etc.): (number should get larger each month as you add new screenings for the current month to the total from last month)
FPA follow-up#1: 11/15/18

FPA Follow-up #2: Due 12/20/18

20/20 (Oakdale) Ms. Leica,
20/20 (Morey) Mrs. Vam,
8/8 (Morey) Mrs. Malia

FPP: 1 / Checked component partner student file (Mr. Antawan) Ms. Vang

FPP follow-up#1: 61/61

FPP follow-up#2: 61/61

Lead Risk Assessment: 61/61  Lead/Hemo Notices: 2nd notice given to those needed 21

In-Kind hours: Oakdale: 97hrs /75hrs, Morey: Vam 137.50hrs /75 Malia: 115.10hrs /75 TOTAL: 350 hours

State Surveys; Morey/ Malia 8/8 Vam 16/18 Oakdale 19/19

Blood Lead: 19 notices / 2nd reminder notices.

Hemoglobin: 18 notices / 2nd reminders notices

Growth Assessments: 61/61 current + the 2 new students in Vam’s Classroom

Report on Monitoring Leaders: Mr. Antawan CL (5 binders) and Rosa (5 students)

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

Have a excel spreadsheet for myself to stay on task by classroom and teacher
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Christina Southivilay

MONTH: November

SUCCESSES (details of tasks that are going well within your component area)

- Hmong New Year
- Parent Meeting
- FPA
- Files
- Ready Rosie invitation
- Special diet
- Puppet show
- Award assembly
- In-kind hours for parent in class
- Schedule for winter fest

CHALLENGES (details of tasks that need to be changed, revised or areas where support is needed)

- Trying to get parent to our meeting
- Hemo and Blood lead results
- Catching parent for FPA
- Purchasing winter fest order

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Getting ready for WINTER FEST
- Winter fest orders, schedule, bus, train schedule with CL team
- Decoration for winter fest
- Shopping for Winterfest
- Outside board
- Parent meeting
- Getting book wrapped
- Files check
- Nutrition shopping
- Hemo and blood lead results

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)

FPA: 51/51
FPP: 51/51
FPP follow-up#1: n/a /51
FPP follow-up#2: n/a /51
Lead Risk Assessment: 51/51
In-Kind hours: 330 Hrs 20 mins /75 hours
Blood Lead: 35 /51
Hemoglobin: 43 /51

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Student tracking sheet
- Child plus
- Child plus remind print out
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Antawn Bryant-Porter

MONTH: November

SUCCESSES (details of tasks that are going well within your component area)

- Hmong New Year
- In-Kind Hours
- Ready Rosie Invite
- Puppet Show
- Conversing with parents

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Student Files

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- FPA Follow Up
- Winter Fest
- Binder Updates
- Nutrition Shopping
- Blood Lead/Hemo

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)______________

FPA: 52 / 60
FPP: 60 / 60
FPP follow-up#1: /
FPP follow-up#2: /
Lead Risk Assessment: 60 / 60
In-Kind hours: 95 / 75 hours
Blood Lead: 13 / 60
Hemoglobin: 22 / 60
Growth Assessments 49 / 60

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Tashamarie Brewer

MONTH: November

SUCCESSES (details of tasks that are going well within your component area)

- Hmong New Year
- BMI
- Talking to parents
- Parent Meeting
- PC Meetings

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Family engagement section in Child Plus
- Orders in on time

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Parent Meetings
- Winterfest
- Corvette Foundation Celebration
- Getting to know families

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)

- FPP: 56/53
- Growth Assessments: 59/53
- Head Circumference: 9/6
- FPA: 53/53
• Blood Lead: 26/53
• Lead Risk Assessments: 53/53
• HEMO: 38/53
• In-Kind Hours: 90

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

• Student tracking list
• Child Plus
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Nina Sandhu
MONTH: November 2018

SUCCESSES (details of tasks that are going well within your component area)
- Pushing in to the classroom and demonstrating communication strategies to teachers to implement in the classroom.
- Pulling out kiddos in my office, to test them for speech and language.
- Having parents attend IEP’s (great success!).

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)
- Finishing all SEIS documents, Speech and Language reports, and daily notes, while servicing kiddos as well. But I am managing it!
- Assessing 12 students and doing speech-language services at the same time.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).
- Assessing 12 students in speech and language.
- Servicing kiddos with current IEP’s.
- Writing speech and language reports for kiddos I am assessing.
- Inputting data in to SEIS for these incoming IEP’s.
- Finishing documentation on SEIS.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month): 13 speech and language screeners for Head Start (21 including Kinder/TK).

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)
- Keeping up to date on my excel sheet of current students with active IEP’s.
- Have daily logs with children I have been servicing for speech and language.
- Making sure section 6 is updated in the kiddos binders with current IEP goals and service minutes.
# Monthly Special Education Report

## Twin Rivers USD  

### Agency Name  

<table>
<thead>
<tr>
<th>Reporting Month/Year</th>
<th>IFSP</th>
<th>IEP</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A</strong> Cumulative number of children with an IFSP/IEP for the Program Year *</td>
<td>1</td>
<td>14</td>
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<tr>
<td><strong>B</strong> Total number of children enrolled with an active IFSP/IEP</td>
<td>1</td>
<td>13</td>
</tr>
<tr>
<td><strong>C</strong> Children with an IFSP/IEP who have dis-enrolled, transferred, or services have been terminated</td>
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<td>1</td>
</tr>
<tr>
<td><strong>D</strong> Children currently pending</td>
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</tr>
<tr>
<td><strong>E</strong> Future IFSP/IEP Meetings scheduled</td>
<td></td>
<td>8</td>
</tr>
</tbody>
</table>

* (Line B) + (Line C) = Line A

**Comments:**

---

**Tabitha E. Thompson,**  
**Ed.D**  
Principal/Head Start Director  
December 4, 2018

**Completed by (Print Name)**  
**Title**  
**Date**

Please complete and submit by the 1st of each month for the previous reporting month.

Email to Laura Moore (SETA Education Coordinator) @ laura.moore@seta.net
# Monthly Special Education Report

**Twin Rivers USD**  
**Agency Name**  
**November 2018**  
**Reporting Month/Year**

<table>
<thead>
<tr>
<th></th>
<th>IFSP</th>
<th>IEP</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Cumulative number of children with an IFSP/IEP for the Program Year *</td>
<td>1</td>
</tr>
<tr>
<td>B</td>
<td>Total number of children enrolled with an active IFSP/IEP</td>
<td>1</td>
</tr>
<tr>
<td>C</td>
<td>Children with an IFSP/IEP who have dis-enrolled, transferred, or services have been terminated</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>Children currently pending</td>
<td></td>
</tr>
<tr>
<td>E</td>
<td>Future IFSP/IEP Meetings scheduled</td>
<td></td>
</tr>
</tbody>
</table>

* (Line B) + (Line C) = Line A

**Comments:**

---

**Tabitha E. Thompson, Ed.D**  
**Principal/Head Start Director**  
**December 4, 2018**

**Completed by (Print Name)**  
**Title**  
**Date**

---

Please complete and submit by the 1st of each month for the previous reporting month.

Email to Laura Moore (SETA Education Coordinator) @ laura.moore@seta.net
# SETA - HEADSTART MONTHLY FISCAL REPORT

1217 Del Paso Blvd., Sacramento CA 95815

## Month:
November 2018—Head Start

**Delegate:** Twin Rivers Unified School District  
**Address:** 3220 Winona Way, North Highlands, CA 95660

---

<table>
<thead>
<tr>
<th>Cost Item</th>
<th>Current period &amp; adjustments</th>
<th>Cumulative to date</th>
<th>Current Budget</th>
<th>Unexpended Balance</th>
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</thead>
<tbody>
<tr>
<td>I. Personnel</td>
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<td>13,684.15</td>
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<td>61,611.85</td>
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<td>Fringe Benefits</td>
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<td>5,162.60</td>
<td>33,375.00</td>
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<td>51,796.32</td>
<td>185,476.00</td>
<td>134,679.68</td>
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<tr>
<td>Non-Federal Admin.</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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<tr>
<td>Total Fed. and Non-Fed. Admin.</td>
<td>13,465.53</td>
<td>51,796.32</td>
<td>185,476.00</td>
<td>134,679.68</td>
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<tr>
<td>II. a. Personnel</td>
<td>92,807.66</td>
<td>369,797.83</td>
<td>1,015,395.00</td>
<td>645,597.17</td>
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<td>b. Fringe Benefits</td>
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<td>P. c. Out of State Travel</td>
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<td>d. Equipment</td>
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<th>Authorized Signature</th>
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<th>Prepared By</th>
<th>Phone</th>
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<tbody>
<tr>
<td>K. E.</td>
<td>12-10-18</td>
<td>Vassiliki Vervilos</td>
<td>566-2785, 25130</td>
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**DELEGATE__Twin Rivers Unified School District__**
**HEAD START/EARLY HEAD START**
**IN-KIND REPORT**
**FOR THE MONTH ENDING__November 2018___**

**SOURCES OF IN-KIND**

<table>
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<tr>
<th>Current Month</th>
<th>Total Y-T-D</th>
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<td>Admin</td>
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**PARENT VOLUNTEERS (Hours x Rate)**

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<tr>
<th></th>
<th>Admin</th>
<th>Prog</th>
<th>Admin</th>
<th>Prog</th>
</tr>
</thead>
</table>

**PERSONNEL & BENEFITS (Describe outside funding sources)**

| State Preschool | 25,262.38 | 92,281.04 |

**OCCUPANCY (Location and Method of Valuation)**

<table>
<thead>
<tr>
<th></th>
<th>Admin</th>
<th>Prog</th>
<th>Admin</th>
<th>Prog</th>
</tr>
</thead>
</table>

**SUPPLIES AND SERVICES (List item(s), Donor & Value)**

| State Preschool | 3,481.99 | 11,244.62 |

**OTHER (Describe in detail)**

| State Preschool Indirect | 1,675.80 | 6,035.55 |

**TOTAL**

|                                            | 1,675.80 | 28,744.37 | 6,035.55 | 103,525.66 |

**SIGNATURE**

K. Zehnder

**DATE**

12-10-18
### SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

**Month:** November 2018 -- Early Head Start  
**Delegate:** Twin Rivers Unified School District  
**Address:** 3222 Winona Way, North Highlands, CA 95660

**Agreement No.:**  
**Program:** PA 22 EHS  
PA20  
PA26  
Other:

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<th>Cost Item</th>
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<tr>
<td>Building/Child Liability Insurance</td>
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<tr>
<td>Building Maint/Repair</td>
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<tr>
<td>Local Teacher Travel</td>
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<td>Nutrition Services</td>
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<td>Child Services Consultants</td>
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<td>Publications/Advertising/Printing</td>
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<td>Training or Staff Development</td>
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Date: 12/19/18  
Prepared By: Vassiliki Vervilos  
Phone: 566-2785, 25130
Early Head Start

<table>
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<th>SOURCES OF IN-KIND</th>
<th>Current Month</th>
<th>Total Y-T-D</th>
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<td>PARENT VOLUNTEERS (Hours x Rate)</td>
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<tr>
<td>PERSONNEL &amp; BENEFITS (Describe outside funding)</td>
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<td>OCCUPANCY (Location and Method of Valuation)</td>
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<td>SUPPLIES AND SERVICES (List item(s), Donor &amp; Val)</td>
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<td>OTHER (Describe in detail)</td>
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| TOTAL |              |             |       |      |

SIGNATURE  

DATE  

12-10-18
**SETA - HEADSTART MONTHLY FISCAL REPORT**
1217 Del Paso Blvd., Sacramento CA 95815

Month: November 2018 TTA-Head Start
Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95680

Agreement No: 17C21751S0
Program: PA 22
PA20 T&TA
PA26
Other:

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<tr>
<th>Cost Item</th>
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<td>Current period &amp; adjustments</td>
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<tr>
<td>I. Personnel</td>
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<tr>
<td>A. Fringe Benefits</td>
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<td>D. Occupancy</td>
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<td>M. Staff Travel</td>
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<td>I. Indirect Costs</td>
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<td>i. Total Administration</td>
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<td>II. a. Personnel</td>
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<td>c. Travel</td>
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<td>d. Equipment</td>
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<td>e. Supplies</td>
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<td>f. Contractual</td>
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<td>g. Construction</td>
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<td>Non-Federal Program</td>
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<td>Total SETA Costs (I + II)</td>
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Authorized Signature: [Signature]
Date: 12/01/18
Prepared By: Vasselli Vervlos 586-2785, 25130
Phone: 
## SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

**Month:** November 2018 TTA—Early Head Start

**Delegate:** Twin Rivers Unified School District

**Address:** 3222 Winona Way
North Highlands, CA 95660

**Agreement No:** 17C21751S0

**Program:**
- PA 22
- PA20 T&TA
- PA26
- Other:

### Actual Expenses

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<th>Cost Item</th>
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<th>Cumulative to date</th>
<th>Current Budget</th>
<th>Unexpended Balance</th>
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<tbody>
<tr>
<td>K. Drayton</td>
<td>12-10-78</td>
<td>Vassellki Vervilos 866-2785, 25130</td>
<td></td>
</tr>
</tbody>
</table>
Child Demographics
Program Information Report 2017-2018 – Head Start

Age

- 2 years old
- 3 years old
- 4 years old
- 5 years old

Language

- English
- Spanish
- East Asian
- Other

Race

- Am. Indian/Alaska Native
- Asian
- Black or African American
- Native Hawaiian/Pac. Islander
- White
- Bi-Racial/Multi-Racial
- Other or Unspecified

OTHER INFORMATION
TOTAL # OF CHILDREN SERVED: 5,432
% OF CHILDREN IN FOSTER CARE: 2.6%
% OF CHILDREN EXPERIENCING HOMELESSNESS: 1%
Family Demographics
Program Information Report 2017-2018 – Head Start

Single vs. Two Parent Households

- One Parent Families
- Two Parent Families

Highest Household Education Level

- Advanced or Baccalaureate Degree
- Associate Degree, Vocational School
- High School Graduate or GED
- Less than high school graduate

Government Assistance

- Receiving TANF
- Receiving SSI: 28%
- Receiving WIC: 43%
- Receiving SNAP: 10%
- Active Military Duty: 0%

77% of families received at least one type of family service during the program year.
Child Health and Development Services

Program Information Report 2017-2018 – Head Start

Education Screenings Completed

Completed Ed. Screenings

0%  20%  40%  60%  80%  100%

Medical Screenings Completed

Med. Screening Complete

Follow Up Treatment Needed

Follow Up Treatment Received

0%  20%  40%  60%  80%  100%

Access to Medical/Dental Services

Children with Dental Home

Children with Health Insurance

Children with Medical Home

0%  20%  40%  60%  80%  100%  120%

OTHER INFORMATION

% OF CHILDREN IDENTIFIED OBESE/OVER-WEIGHT:  25%

% OF CHILDREN WHO RECEIVED A DENTAL EXAM:    89%

% OF CHILDREN UP-DATE/COMPLETE ON IMMUNIZATIONS: 97%
Child Disabilities and Mental Health Services

Program Information Report 2017-2018 – Head Start

77% of children served were identified with special needs.

Types of Disabilities

- Health Impairments
- Intellectual Disabilities
- Visual Impairment, Including Blind
- Autism
- Multiple Disabilities

MENTAL HEALTH SERVICES

9% of children who were referred for mental health services

7% of parents who received consultation about their child's mental health needs

2% of children were referred to an outside agency for assistance/services.
Staff Demographics
Program Information Report 2017-2018 – Head Start

Teaching Staff who Speak a Language Other than English

- Spanish
- East Asian
- Other

Race

- Am. Indian/Alaska Native
- Asian
- Black or African American
- Native Hawaiian/Pac. Islander
- White
- Bi-Racial/Multi-Racial
- Other or Unspecified

FSW Education Level

- AA Degree: 10%
- BA Degree or Higher: 62%
- Family Development Credential: 23%
- None: 5%

Teaching Staff Education Level

- AA degree: 23%
- BA or Higher: 32%
- Permit: 10%

* Teachers
* Teacher's Assistants
* Home Visitors
Child Demographics


**Age**
- Under 1
- 1 year old
- 2 years old
- 3 years old

**Language**
- English
- Spanish
- East Asian
- Other

**Race**
- 98%
- 6%
- 2%
- 1%
- 0.5%
- Bi-Racial/Multi-Racial
- Other or Unspecified

**Ethnicity**
- Hispanic: 40%
- Non-Hispanic: 60%

**Other Information**
- TOTAL # OF CHILDREN SERVED: 2,179
- % OF CHILDREN IN FOSTER CARE: 2.0%
- % OF CHILDREN EXPERIENCING HOMELESSNESS: 1.5%
Family Demographics

Single vs. Two Family Households
- One Parent Families
- Two Parent Families

Highest Household Education Level
- Advanced or Baccalaureate Degree
- Associate Degree, Vocational School
- High School Graduate or GED
- Less than high school graduate

Government Assistance
- Receiving TANF
- Receiving SSI
- Receiving WIC
- Receiving SNAP
- Active Military Duty

Of families, received at least one family service during the program year.
Child Health and Development Services


Education Screenings

- Completed Ed. Screenings

Medical Screenings

- Med. Screening Complete
- Follow Up Treatment Needed 4%
- Follow Up Treatment Received

Access to Medical/Dental Services

- Children with Dental Home
- Children with Health Insurance
- Children with Medical Home

0% 20% 40% 60% 80% 100%
0% 10% 20% 30% 40% 50% 60% 70% 80% 90%
Services to Pregnant Women


Which Trimester the Pregnant Woman was Enrolled

- 1st Trimester
- 2nd Trimester
- 3rd Trimester

SERVICES TO PREGNANT WOMEN

# OF PREGNANT WOMEN: 70

% OF PREGNANT WOMEN WITH MEDICAL INSURANCE: 100%

% OF PREGNANT WOMEN WHO REC'D A DENTAL EXAM: 26%

% OF PREGNANT WOMEN IDENTIFIED MEDICALLY HIGH RISK: 44%

PRE-NATAL HEALTH CARE: 96%

POSTPARDUM HEALTH CARE: 66%

MENTAL HEALTH INTERVENTIONS: 39%

SUBSTANCE ABUSE PREVENTION: 61%

SUBSTANCE ABUSE TREATMENT: 11%

PRENATAL EDUCATION ON FETAL DEVELOPMENT: 77%

INFORMATION ON BENEFITS OF BREASTFEEDING: 76%
Staff Demographics
Program Information Report 2017-2018 - Early Head Start and CCP

Teaching Staff Who Speak a Language Other than English
- Spanish
- East Asian
- Other

Race
- Am. Indian/Alaska Native
- Asian
- Black or African American
- Native Hawaiian/Pac. Islander
- White
- Bi-Racial/Multi-Racial
- Other or Unspecified

FSW Education Level
- AA Degree: 14%
- BA Degree or Higher: 36%
- Family Development Credential: 43%
- None: 7%

Teaching Staff Education Level
- AA degree
- BA or Higher
- Permit

Teachers vs. Home Visitors