Twin Rivers Unified School District  
3708 Myrtle Avenue  
North Highlands, CA 95660

Parent Committee Meeting  
December 19, 2018  
12:30 p.m. – Community Room  
Minutes

I. Welcome
   A. Call To Order/Roll Call – Meeting called to order by Vice Chair Tameka Smith and also present was Head Start Director Tabitha E. Thompson.  
   B. Approval of minute from November 5, 2018 – Postponed until the next meeting.

III. Information Items
   A. Education  
   B. ERSEA  
   C. Enrollment and Attendance Report  
   D. Health  
   E. Meal Count reports  
   F. Mental Health  
   G. Family and Community Partnerships/Parent Involvement  
   H. Disabilities  
   I. Special Education Report  
   J. School Site Council  
   K. Fiscal  
      Written reports provided for Items A through K and verbal discussion provided by Head Start Director.  
   L. Update on Village, Morey and Rio Linda Preschool Programs – Head Start Director reported that all programs are doing great and have a few slots that need to be filled.  
   M. Recruitment for 2018-2019 – Members reminded to solicit for other parents to join the parent group.  
   N. Child Demographics PIR 2017-2018 (HS and EHS) – Written report provided to all members.

IV. Public Participation

V. Adjournment – Meeting adjourned at 1245 p.m.
Twin Rivers Unified School District

Oakdale Parent Committee Members Sign-In Sheet/Roll Call Sheet

Date of Meeting: 2/19/18

Please Specify:
- # eligible voting representative
- # voting representatives present

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<th>PC Members Names</th>
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<td>1. Tameka Smith</td>
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c/sign-in/1.31.08/sb
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<tr>
<th>Representatives</th>
<th>Oakdale Head Start</th>
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<tr>
<td>Child: Ximena Rodriguez Ortega</td>
<td>Ms. Jones – Room CCR</td>
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<td>Zenaida Ortega</td>
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<td>Child: Kimberly Guzman</td>
<td>Ms. Jones – Room CCR</td>
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<td>Constantina Guzman</td>
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<td>Child: Javier Lucas Ramos</td>
<td>Ms. Jones – Room CCR</td>
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<td>Faugro Lucas</td>
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<td>Child: Daniel Gutierrez Alba</td>
<td>Ms. Jones – Room CCR</td>
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<td>Jackelin Alba</td>
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<td>Child: Emani Escobedo</td>
<td>Ms. Jones – Room CCR</td>
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<td>Tameka Smith</td>
<td>Vice Chairperson</td>
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<td>Child: Arvela Garcia</td>
<td>Ms. Jones – Room CCR</td>
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<td>Walter Garcia</td>
<td>Chairperson</td>
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Twin Rivers Unified School District  
3708 Myrtle Avenue  
North Highlands, CA 95660  

Parent Committee Meeting  
December 19, 2018  
12:30 p.m. – Community Room  
Agenda  

I. Welcome  
A. Call To Order/Roll Call  
B. Approval of minute from November 5, 2018  

III. Information Items  
A. Education  
B. ERSEA  
C. Enrollment and Attendance Report  
D. Health  
E. Meal Count reports  
F. Mental Health  
G. Family and Community Partnerships/Parent Involvement  
H. Disabilities  
I. Special Education Report  
J. School Site Council  
K. Fiscal  
L. Update on Village, Morey and Rio Linda Preschool Programs  
M. Recruitment for 2018-2019  
N. Child Demographics PIR 2017-2018 (HS and EHS)  

IV. Public Participation  

V. Adjournment
I. Welcome
   A. Call To Order/Roll Call – Meeting called to order at 1:01pm. Members present included Walter Garcia (Chair), Sabrina Lockard, Shayna Brandon, Tameka Smith (Vice-Chair) and Constantina Guzman
   B. Approval of minute from October 11, 2018 – Tameka Smith motioned for the approval of the minutes and Shayna Brandon seconded the motion. The votes were as follows: yes – 2 (Constantina Guzman and Sabrina Lockard), 0-no and 1 abstention (Walter Garcia).

III. Information Items
   A. Education
   B. ERSEA
   C. Enrollment and Attendance Report
   D. Health
   E. Meal Count reports
   F. Mental Health
   G. Family and Community Partnerships/Parent Involvement
   H. Disabilities
   I. Special Education Report
   J. School Site Council
      Fiscal – All members provided written reports and verbal information from Head Start Director for Items A through K.
   K. Update on Oakdale, Morey and Rio Linda Preschool Programs – Head Start Director reported that all sites fully enrolled and doing well.
   L. Recruitment for 2018-2019 – Head Start Director reminded parent to solicit for additional parents to join the group.
   M. SETA-County Monthly Average Daily Attendance (ADA) September 2018 – Written report provided to all members.
   N. Fiscal Monitoring Review Letter dated October 9, 2018 - Written report provided to all members.
   O. New Information Memorandum (IM) – Enhancing Father Engagement – October 17, 2018 Written report provided to all members.

IV. Public Participation

V. Adjournment – Meeting adjourned at 1:31pm.
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Education
MOUTH: November 2018

SUCCESSES (details of tasks that are going well within your component area)

- Hmong New Year was a success: participating with the preschoolers & kindergarteners.
- Rolling eggrolls was a success!
- Gathered materials and supplies for Hmong New Year.
- ECERS & ITERS completed except Oakdale.
- ECERS Debriefs are completed.
- Classroom support was successful.
- Breaks are working out especially during outdoor time.
- File Check/Observation/ Safe Environment for Room 10A, 10B, Oakdale.
- Attended Science Stem Training
- Attended Pre-SAP meeting
- Attended PiP meetings
- Attended case studies with the team
- Attended ChildPlus training

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

none

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Finish ECERS at Oakdale
- ECERS Debrief for Oakdale and Morey RM 7
- Input ASQ-3 screenings into Childplus system (on-going)
- File Check/Observation/Safe Environment/ Classroom Support for Room 4, 7, 8,
Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) 210

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Input ASQ-3 screenings into Childplus system (on-going)
- File Check/Observation/Safe Environment/ Classroom Support
- Check ASQ-3 screenings and DRDP evidence (Learning Genie) to ensure teachers are meeting deadlines.
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Marci Porter
MONTH: November 2018

SUCCESSES (details of tasks that are going well within your component area)

All is going well within my component at this time.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)
N/A

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

1. Back up for enrolling new students for all three sites.
2. Back up for Kindergarten enrollment.
3. Maintaining class rosters in Aeries for State and Early Head Start and Head Start students.
4. Daily attendance and follow up of absences.
5. Attendance letters to students under 85%.
6. Daily staff attendance.
7. Monthly Staff Attendance award certificates.
8. Monthly attendance award certificates for parents.
9. Assisting Principal/Director in various projects.
10. General office support to the Office Manager.
11. Creating Purchase Requisitions and Request for Direct Payment forms.
12. Processing mileage forms for staff.
13. Ordering, receiving and distributing supplies for center and staff.
14. Completing Staff Absentee Reports to send to District Office.
15. Creating notices and distributing to all students, as needed.
16. Front office (answering phones, helping parents and students, etc.).
17. End of the month ADA and Enrollment Report to SETA.
19. Filing student information into student files.
20. Updating staff licensing information.
21. Distributing and collecting licensing forms for new staff.
22. Scheduling and coordinating Fall and Spring picture days.
23. Scheduling vendors for on-campus events, puppet shows, critters, etc.
26. Updating and revising ERSEA Binder
27. Updating and revising Policies and Procedures Binder

SELF MONITORING/PIR DATA: Checked 5 student files ERSEA Sections.
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Zer Yang

MONTH: December 2018

SUCCESSES (details of tasks that are going well within your component area)

- Hmong New Years was a success.
- File check of all classes is done.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Parent are not communicating if they want to enroll their child. Parent will pick up packets and not returns.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Recruitments calls
- Student binders checks
- Maintaining reports
- Creating waitlist
- File loose documents in students file for all site
- Maintaining data base-Childplus and Aeries
- Hmong new year

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)
### Monthly Enrollment Report

<table>
<thead>
<tr>
<th>Program</th>
<th>Funding</th>
<th>Monthly Reporting for the funded children enrolled during month</th>
<th>Agency: TRUSD</th>
<th>Funding</th>
<th>Monthly Reporting for the funded children enrolled during month</th>
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<tbody>
<tr>
<td>EHS-CCp</td>
<td>Start</td>
<td>Head Start</td>
<td>Head Start</td>
<td>November 2018</td>
<td>88</td>
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<td></td>
<td>Head</td>
<td>Early Head Start</td>
<td>Early Head Start</td>
<td></td>
<td>69</td>
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<tr>
<td>Multiple Packet(s)</td>
<td># Under</td>
<td>Funded</td>
<td># Under</td>
<td>Funded</td>
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<tr>
<td>Assigned Enrollment showed up for parents never were picked up and multiple packets</td>
<td>20 Room 20 Rio Linda Preschool</td>
<td>19 Room 19 Rio Linda Preschool</td>
<td>18 Room 18 Rio Linda Preschool</td>
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<tr>
<td>Assigned Enrollment showed up for parents never were picked up and multiple packets</td>
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<tr>
<th>Other</th>
<th>Classified only</th>
<th>Class not yet classified (EHS Conversion)</th>
<th>Denial</th>
<th>Waived</th>
<th>Operating</th>
<th>Operating</th>
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<tr>
<td>Majority of 3yr olds (capped at 20 in-</td>
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<td>state classes)</td>
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Reasons for under-enrollment:
are there areas that need attention?

(9) does the data identify program strengths?

(8) where is the data from the data?

(7) what is clear about the data?

(6) what questions arise for you?

(5) where stands out for you?

(4) following guiding questions:

If ADA falls below 85% program-wide – please explain in detail so, review and analyze the program’s attendance data. When responding to why, consider the

Example:

<table>
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<tr>
<th>EHS-CP</th>
<th>EHS-CP</th>
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<tr>
<td>95</td>
<td>100</td>
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This is for the entire month (not just the last day of the month)

ADA = Actual Enrollment / Actual attendance

Average Daily Attendance = Total Monthly Attendance / number of days served.

Reminders:

Month/Year: November 2018

Agency: TRUSD

Monthly Attendance Report
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Health
MONTH: November 2018

SUCCESSES
- All HeadStart sites had their hearing, vision, dental, and blood pressure screenings.
- Student with medical concerns have been followed-up and medication, if needed, is in the classroom.
- IEP health assessments and reports have been done for students.
- Attended Countywide Health Advisory Meeting.

CHALLENGES
- Students are absent during screenings.
- Some parents have not returned annual physicals on time.
- Universal medical form usage needs to be implemented between Headstart programs and First 5 preschools.

CURRENT PROJECTS OR TASKS
- IEP Health assessments and reports.
- Screening new students for hearing, vision, and blood pressure.
- Entering data into ChildPlus.
- Follow-up with parents for students needing updated Physical and/or Dental exams. Provide assistance scheduling appts. or connecting with medical providers as needed.

NUMBER OF SCREENINGS COMPLETED TO DATE:

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<tr>
<th>Location</th>
<th>Vision</th>
<th>Hearing</th>
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<tr>
<td>Morey</td>
<td>89</td>
<td>92</td>
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<td>Rio Linda</td>
<td>48</td>
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<td>Oakdale</td>
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<td>Village</td>
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SELF MONITORING/PIR DATA:
- Screening information is being tracked to be entered into Child Plus.
- I notify parents in advance when health information is needed.
- I check individual student files to ensure all information has been entered into their file or Child Plus.
Twin Rivers Head Start Programs
COMPONENT MONTHLY REPORT

COMPONENT NAME: ___Health November 2018___

SUCCESSSES (details of tasks that are going well within your component are)

1. Scheduled Dental Varnishing dates for all sites
2. Had first Health Service Advisory meeting at Seta

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)
Getting in classes to look at files

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month)

1. Annual medication checks
2. Matching cp and child’s file
3. Inputting into Child Plus
4. Following up on Student with medical needs
5. Following up on dental – annual physicals and new students
6. ___

SELF MONITORING/PIR DATA (details of what you have done to self monitor your component area or starting the tracking process for)

1. File checks
2. Child Plus Reports
3. File review
4. Meeting District - Seta

SCREENINGS (number of screenings completed during the month) _____________________________
See attached

Attachments (component meeting agenda, sign in sheets, minutes, self assessment tracking sheets (i.e. file checklists, observations, student list, etc)

***due to Mrs. Tabitha by 1st of each month***
### Twin Rivers Unified School District

#### 2371 - CACFP Reimbursement Summary

*Agency: Twin Rivers Unified School District*

*Attendance Date: 11/1/2018 - 11/30/2018*

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<th>CACFP Reduced</th>
<th>CACFP Paid</th>
<th>Breakfast</th>
<th>AM Snack</th>
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<td><strong>2018 - 2019 - STATE PRESCHOOL</strong></td>
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Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: __Mental Health
MONTH: __November

SUCCESSES (details of tasks that are going well within your component area)

- Completion of Pre-Sap meetings
- Completion of Parent Training
- Pre-SAP’s and paperwork completed by teachers and filed appropriately
- Positive feedback regarding ice breaking completed during staff meetings
- Continuing supplement the existing classroom with guidance lessons

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Lack of working knowledge of the protocol and procedures of the ASQ/ASQ-SE with staff and parents.
- Finding time to monitor and manage students from three different schools effectively
- Provide individualized behavior modifications while servicing the needs of all students.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Self-Assessment checklist
- Monitoring review of ASQ screeners
- Providing weekly social skills lessons to identify students.
- Scheduling Pre-SAP meetings for identified students.

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR)

- Blue Folders for individuals teachers and classrooms
- Excel spreadsheet
- Weekly file checklist

SCREENINGS (number of screenings completed during the month) __ASQ SE - 12
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: ROSA RIVERA
MONTH: NOVEMBER 30, 2018

SUCCESSES (details of tasks that are going well within your component are):

Winter Festival: Performance schedule, Train Ride, Winter Dance, Snow, Volunteer Sheet, Activities,

Parent resources: FPA's resources for parent's goals, Parent Meetings, Hmong New Year, Puppet Show, Award Assembly, In-Kind hours, Ready Rosie

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

Rescheduled Winter Festival

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

FPA's follow-up #1 completed (61/61) 11/15/18

FPA's Follow-up#2 due on 12/20/18

FPA's resources: shoe models, ABC cards, shape cards, potty chart, colors, help w/bounderies.

Hemo / Lead: 2nd reminders sent out

Winter Festival finalizing details: Nutrition, decorations, books, Santa, Art project

Ready Rosie (signed up for webinar on Dec 6th) Description: This holiday season, let ReadyRosie help you give the gift of family learning time! When school is out, routines change and families have to adjust.

Looking for bigger apartment,

Bus passes, book orders, job resources, Christmas basket information for parents

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, Blood Lead, Hemo, speech, FPP/FPA, follow-ups, etc.): (number should get larger each month as you add new screenings for the current month to the total from last month)
FPA follow-up#1: 11/15/18
20/20 (Oakdale) Ms. Leica,
20/20 (Morey) Mrs. Vam,
8/8 (Morey) Mrs. Malia
FPP: 1 / Checked component partner student file (Mr. Antawan) Ms. Vang
FPP follow-up#1: 61/61
FPP follow-up#2: 61/61
Lead Risk Assessment: 61/61  Lead/Hemo Notices: 2nd notice given to those needed 21
In-Kind hours: Oakdale: 97hrs /75hrs, Morey: Vam 137.50hrs /75 Malia: 115.10hrs /75 TOTAL: 350 hours
State Surveys; Morey/ Malia 8/8 Vam 16/18 Oakdale 19/19
Blood Lead: 19 notices / 2nd reminder notices
Hemoglobin: 18 notices / 2nd reminders notices
Growth Assessments: 61/61 current + the 2 new students in Vam's Classroom
Report on Monitoring Leaders: Mr. Antawan CL (5 binders) and Rosa (5 students)
SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)
Have a excel spread sheet for myself to stay on task by classroom and teacher
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Christina Southivilav

MONTH: November

SUCCESSES (details of tasks that are going well within your component area)

- Hmong New Year
- Parent Meeting
- FPA
- Files
- Ready Rosie invitation
- Special diet
- Puppet show
- Award assembly
- In-kind hours for parent in class
- Schedule for winter fest

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Trying to get parent to our meeting
- Hemo and Blood lead results
- Catching parent for FPA
- Purchasing winter fest order

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Getting ready for WINTER FEST
- Winter fest orders, schedule, bus, train schedule with CL team
- Decoration for winter fest
- Shopping for Winterfest
- Outside board
- Parent meeting
- Getting book wrapped
- Files check
- Nutrition shopping
- Hemo and blood lead results

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)

FPA: 51/51
FPP: 51/51
FPP follow-up#1: n/a /51
FPP follow-up#2: n/a /51
Lead Risk Assessment: 51/51
In-Kind hours: 330 Hrs 20 mins /75 hours
Blood Lead: 35 /51
Hemoglobin: 43 /51

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Student tracking sheet
- Child plus
- Child plus remind print out
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Antawn Bryant-Porter

MONTH: November

SUCCESSES (details of tasks that are going well within your component area)

- Hmong New Year
- In-Kind Hours
- Ready Rosie Invite
- Puppet Show
- Conversing with parents

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Student Files

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- FPA Follow Up
- Winter Fest
- Binder Updates
- Nutrition Shopping
- Blood Lead/Hemo

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)

FPA: 52 / 60
FPP: 60 / 60
FPP follow-up#1:  /
FPP follow-up#2:  /
Lead Risk Assessment: 60 / 60
In-Kind hours: 95 / 75 hours
Blood Lead: 13 / 60
Hemoglobin: 22 / 60
Growth Assessments 49 / 60

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)
Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Tashamarie Brewer

MONTH: November

SUCCESSES (details of tasks that are going well within your component area)

• Hmong New Year
• BMI
• Talking to parents
• Parent Meeting
• PC Meetings

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

• Family engagement section in Child Plus
• Orders in on time

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

• Parent Meetings
• Winterfest
• Corvette Foundation Celebration
• Getting to know families

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)

• FPP: 56/53
• Growth Assessments: 59/53
• Head Circumference: 9/6
• FPA: 53/53
- Blood Lead: 26/53
- Lead Risk Assessments: 53/53
- HEMO: 38/53
- In-Kind Hours: 90

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Student tracking list
- Child Plus
Twin Rivers Unified School District
Head Start Programs
COMPONENT MONTHLY REPORT
COMPONENT NAME: Nina Sandhu
MONTH: November 2018

SUCCESSES (details of tasks that are going well within your component area)
- Pushing in to the classroom and demonstrating communication strategies to teachers to implement in to the classroom.
- Pulling out kiddos in my office, to test them for speech and language.
- Having parents attend IEP’s (great success!).

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)
- Finishing all SEIS documents, Speech and Language reports, and daily notes, while servicing kiddos as well. But I am managing it!
- Assisting 12 students and doing speech-language services at the same time.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).
- Assessing 12 students in speech and language.
- Servicing kiddos with current IEP’s.
- Writing speech and language reports for kiddos I am assessing.
- Inputting data in to SEIS for these incoming IEP’s.
- Finishing documentation on SEIS.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month): 13 speech and language screeners for Head Start (21 including Kinder/TK).

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)
- Keeping up to date on my excel sheet of current students with active IEP’s.
- Have daily logs with children I have been servicing for speech and language.
- Making sure section 6 is updated in the kiddos binders with current IEP goals and service minutes.
# Monthly Special Education Report

**Twin Rivers USD**

**Agency Name**

**November 2018**

**Reporting Month/Year**

<table>
<thead>
<tr>
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<th>IFSP</th>
<th>IEP</th>
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<tr>
<td>B</td>
<td>Total number of children enrolled with an active IFSP/IEP</td>
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<tr>
<td>C</td>
<td>Children with an IFSP/IEP who have dis-enrolled, transferred, or services have been terminated</td>
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<tr>
<td>D</td>
<td>Children currently pending</td>
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<td>E</td>
<td>Future IFSP/IEP Meetings scheduled</td>
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* (Line B) + (Line C) = Line A

**Comments:**

---

**Tabitha E. Thompson,**
Ed.D

**Principal/Head Start Director**

**December 4, 2018**

**Completed by (Print Name):**

**Title**

**Date**

Please complete and submit by the 1st of each month for the previous reporting month.

Email to Laura Moore (SETA Education Coordinator) @ lisa.moore@seta.net

---
# Monthly Special Education Report

**Agency Name**

**Reporting Month/Year**

<table>
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* (Line B) + (Line C) = Line A

**Comments:**

**Completed by (Print Name):** Tabitha E. Thompson, Ed.D  
**Title:** Principal/Head Start Director  
**Date:** December 4, 2018

Please complete and submit by the 1st of each month for the previous reporting month.

Email to Laura Moore (SETA Education Coordinator) @ laura.moore@seta.net
### SETA - Headstart Monthly Fiscal Report

**1217 Del Paso Blvd., Sacramento CA 95815**

**Month:** November 2018—Head Start  
**Agreement No.:** PA 22 BASIC  
**Program:** PA20  
**PA25**  
**Other:**

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Authorized Signature: [Signature]  
Date: 12-10-18  
Vassiliki Vervilis 566-2785, 25130
## DELEGATE Twin Rivers Unified School District
### HEAD START/EARLY HEAD START
#### IN-KIND REPORT
##### FOR THE MONTH ENDING November 2018

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<tr>
<td>PARENT VOLUNTEERS (Hours x Rate)</td>
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<td><strong>TOTAL</strong></td>
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**SIGNATURE**: K. [Signature]

**DATE**: 12-10-18
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<th>Current period &amp; adjustments</th>
<th>Cumulative to date</th>
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<th>Unexpended Balance</th>
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<td><strong>I. Personnel</strong></td>
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<td><strong>A. Total Administration</strong></td>
<td>2,256.83</td>
<td>9,145.35</td>
<td>36,819.00</td>
<td>27,673.65</td>
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<tr>
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<td><strong>Total Fed. and Non-Fed. Admin.</strong></td>
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<td>36,819.00</td>
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<td>108,294.27</td>
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Authorized Signature: [Signature]
Date: 12-10-18
Prepared By: Vassiliki Verikos 566-2785, 25130
Phone: 566-2785, 25130
Early Head Start

<table>
<thead>
<tr>
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<td>PERSONNEL &amp; BENEFITS (Describe outside funding)</td>
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SIGNATURE  

DATE  12-10-18
# SETA - HEADSTART MONTHLY FISCAL REPORT

**1217 Del Paso Blvd., Sacramento CA 95815**

**Month:** November 2018  
**TTA--Head Start**  
**Delegtee:** Twin Rivers Unified School District  
**Address:** 3222 Winona Way  
North Highlands, CA 95680  

**Agreement No:** 17C21751S0  
**Program:**  
PA 22  
PA20 T&TA  
PA26  
Other:

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<tr>
<th>Cost Item</th>
<th>Actual Expenses</th>
<th>Current period &amp; adjustments</th>
<th>Cumulative to date</th>
<th>Current Budget</th>
<th>Unexpended Balance</th>
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<tr>
<td>I. Personnel</td>
<td>Fringe Benefits</td>
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<tr>
<td></td>
<td>Occupancy</td>
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<tr>
<td>A. Staff Travel</td>
<td>Supplies</td>
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<td></td>
<td>Other</td>
<td>Indirect Costs</td>
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<td>Non-Federal Admin.</td>
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<td>II. Total Program</td>
<td>Non-Federal Program</td>
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<th>Expense</th>
<th>Amount</th>
<th>Total</th>
<th>Budget</th>
<th>Balance</th>
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<tr>
<td>i. Total Program</td>
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<td>3,827.30</td>
<td>11,700.00</td>
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<tr>
<td>Total SETA Costs (i + ii)</td>
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<td>3,827.30</td>
<td>11,700.00</td>
<td>7,872.70</td>
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</table>

**Authorized Signature:**  
**Date:** 12-10-18  
**Prepared By:** Vassiliki Vervilis 566-2765, 25130  
**Phone:**
### SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

**Month:** November 2018 TTA--Early Head Start

**Delegater:** Twin Rivers Unified School District
**Address:** 3222 Winona Way
North Highlands, CA 95660

**Agreement No:** 17C21751S0

**Program:**
- PA 22
- PA20 T&TA
- PA26
- Other:

<table>
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<tr>
<th>Cost Item</th>
<th>Current period &amp; adjustments</th>
<th>Cumulative to date</th>
<th>Current Budget</th>
<th>Unexpended Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Personnel</td>
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<td>Fringe Benefits</td>
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<td>Occupancy</td>
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<td>Staff Travel</td>
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<td>Supplies</td>
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<td>Other</td>
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<td>Indirect Costs</td>
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<td>I. Total Administration</td>
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<td>d. Equipment</td>
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<td>g. Construction</td>
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<tr>
<td>Total SETA Costs (I + II)</td>
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</tbody>
</table>

**Authorized Signature:** [Signature]

**Date:** 12-10-18

**Prepared By:** Vassiliki Vervilos 586-2785, 25130

**Phone:**
Child Demographics
Program Information Report 2017-2018 – Head Start

Age
- 2 years old  - 3 years old  - 4 years old  - 5 years old

Language
- English  - Spanish  - East Asian  - Other

Race
- Am. Indian/Alaska Native
- Asian
- Black or African American
- Native Hawaiian/Pac. Islander
- White
- Bi-Racial/Multi-Racial
- Other or Unspecified

Ethnicity
- Caucasian 93%
- Not Hispanic 7%

OTHER INFORMATION
TOTAL # OF CHILDREN SERVED: 5,432
% OF CHILDREN IN FOSTER CARE: 2.6%
% OF CHILDREN EXPERIENCING HOMELESSNESS: 1%
Family Demographics
Program Information Report 2017-2018 – Head Start

Single vs. Two Parent Households

- One Parent Families
- Two Parent Families

Highest Household Education Level

- Advanced or Baccalaureate Degree
- Associate Degree, Vocational School
- High School Graduate or GED
- Less than high school graduate

Government Assistance

- Receiving TANF
- Receiving SSI
- Receiving WIC
- Receiving SNAP
- Active Military Duty

0% 10% 20% 30% 40% 50% 60%

77%
Child Health and Development Services

Program Information Report 2017-2018 – Head Start

Education Screenings Completed

- Completed Ed. Screenings

0% 20% 40% 60% 80% 100%

Medical Screenings Completed

- Med. Screening Complete
- Follow Up Treatment Needed
- Follow Up Treatment Received

0% 20% 40% 60% 80% 100%

Access to Medical/Dental Services

- Children with Dental Home
- Children with Health Insurance
- Children with Medical Home

0% 20% 40% 60% 80% 100% 120%

OTHER INFORMATION

% OF CHILDREN IDENTIFIED OBESE/OVER-WEIGHT: 25%
% OF CHILDREN WHO RECEIVED A DENTAL EXAM: 89%
% OF CHILDREN UP-DATE/COMPLETE ON IMMUNIZATIONS: 97%
Child Disabilities and Mental Health Services


77% of children served were identified with special needs.

Types of Disabilities

- Health Impairments
- Intellectual Disabilities
- Visual Impairment, Including Blind
- Autism
- Multiple Disabilities
- Speech/Language Impairments
- Orthopedic Impairment
- Special Learning Disability
- Non-Categorical/Developmental Delay

MENTAL HEALTH SERVICES

9% of children who were referred for mental health services.

7% of parents who received consultation about their child's mental health needs.

2% of children were referred to an outside agency for assistance/services.
Staff Demographics
Program Information Report 2017-2018 – Head Start

Teaching Staff who Speak a Language Other than English
- Spanish
- East Asian
- Other

Race
- Am. Indian/Alaska Native
- Asian
- Black or African American
- Native Hawaiian/Pacific Islander
- White
- Bi-Racial/Multi-Racial
- Other or Unspecified

FSW Education Level
- AA Degree: 10%
- BA Degree or Higher: 62%
- Family Development Credential: 23%
- None: 5%

Teaching Staff Education Level
- AA degree: 75%
- BA or Higher: 25%
- Permit: 0%
Child Demographics

Program Information Report 2017-2018 - Early Head Start and CCP

Ethnicity:
- Hispanic: 40%
- Non-Hispanic: 60%

Race:
- American Indian/Alaska Native: 1%
- Asian: 1%
- Black or African American: 1%
- Native Hawaiian/Pacific Islander: 1%
- White: 1%
- Bi-Racial/Multi-Racial: 1%
- Other or Unspecified: 1%

Total # of Children Served: 2,179
% of Children in Foster Care: 2.0%
% of Children Experiencing Homelessness: 1.5%

Age:
- Under 1 year old: 35%
- 1 year old: 10%
- 2 years old: 25%
- 3 years old: 25%

Language:
- English: 35%
- East Asian: 15%
- Spanish: 10%
Family Demographics

Single vs. Two Family Households
- One Parent Families
- Two Parent Families

Highest Household Education Level
- Advanced or Baccalaureate Degree
- Associate Degree, Vocational School
- High School Graduate or GED
- Less than high school graduate

Government Assistance
- Receiving TANF
- Receiving SSI
- Receiving WIC
- Receiving SNAP
- Active Military Duty

7.55%
Of families received at least one family service during the program year.
Services to Pregnant Women

# of Pregnant Women: 70
- % of Pregnant Women with Medical Insurance: 100%
- % of Pregnant Women Who Received Dental Exam: 26%
- % of Pregnant Women Identified Medically High Risk: 44%
- Postpartum Health Care: 66%
- Mental Health Interventions: 39%
- Substance Abuse Prevention: 61%
- Substance Abuse Treatment: 11%
- Prenatal Education on Fetal Development: 77%
- Information on Benefits of Breastfeeding: 76%

Which Trimester the Pregnant Woman was Enrolled

- 1st Trimester
- 2nd Trimester
- 3rd Trimester
Staff Demographics


Teaching Staff Who Speak a Language Other than English

- Spanish
- East Asian
- Other

Race

- Am. Indian/Alaska Native
- Asian
- Black or African American
- Native Hawaiian/Pacific Islander
- White
- Bi-Racial/Multi-Racial
- Other or Unspecified

FSW Education Level

- AA Degree: 14%
- BA Degree or Higher: 36%
- Family Development Credential: 43%
- None: 7%

Teaching Staff Education Level

- AA degree: Teachers
- BA or Higher: Teachers, Home Visitors
- Permit: Teachers