

Twin Rivers Unified School District

Oakdale Parent Committee Members Sign-In Sheet/Roll Call Sheet

5/14/18  
Date of Meeting

Please Specify  
\_\_\_\_\_ # eligible voting representative  
\_\_\_\_\_ # voting representatives present

PC Members Names	Complex	Signature	Payment
1. Crystal Hernandez	oakdale	Crystal Hg.	
2. Tabitha Thompson	TRUSD	[Signature]	
3.			
4.			
5.			
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16.			

**PUBLIC NOTICE**

**PUBLIC NOTICE**

**PUBLIC NOTICE**

Twin Rivers Unified School District  
3708 Myrtle Avenue  
North Highlands, CA 95660

**Parent Committee Meeting  
May 14, 2018  
12:30 p.m. – Community Room**

**AGENDA**

**I. Welcome**

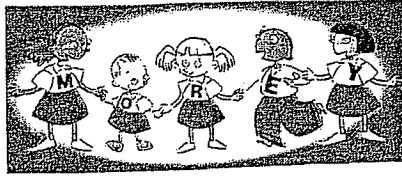
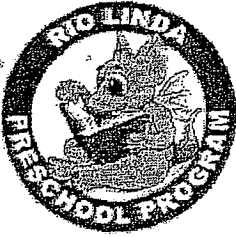
- A. Call To Order/Roll Call

**II. Information Items**

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. School Site Council
- K. Fiscal
- L. Update on Morey Avenue and Rio Linda Preschool Programs
- M. Recruitment for 2018-2019

**V. Public Participation**

**VI. Adjournment**



Twin Rivers Unified School District  
Head Start Programs  
COMPONENT MONTHLY REPORT  
COMPONENT NAME: Leica Jones  
MONTH: April

**SUCSESSES** (details of tasks that are going well within your component area)

- Oakdale transition is successful. Teachers are working well together, children adapted to new teacher. Seeing growth in accepting responsibilities from teachers. Team Work!
- Staff meeting went well. Communication with staff regarding Home and P/T conferences was good as well as agreement with documents to be used during both visits.
- Ordered Step 2 and Creative Curriculum for Village
- Working with teachers regarding Handwriting W/O Tears
- Completed monthly reports

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- Multicultural Day-
- Collecting back packs for transitions-will ask one of the CL's to help me collect backpacks
- Transition-Send vide to teachers, hook up with CL's to make sure we have all information, contact Ms. Chandler to make sure she is able to come
- Find document letting new teachers know which items in folders need to be collected

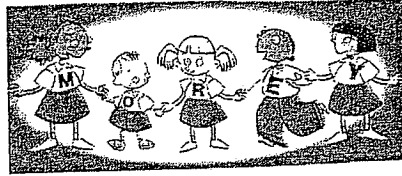
**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Will work on IDP Cover page
- Continue to work with teachers on Handwriting W/O Tears. Watch training video
- Do Transition
-

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) 170 DRDP Screenings

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

I have started to assign a folder for days of the week and include daily calendar in each folder taking necessary documents as well as listing things that need to be done that day.



Twin Rivers Unified School District  
Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Zer Yang

MONTH: April 2018

**SUCSESSES** (details of tasks that are going well within your component area)

- Enrollment is almost full.

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- Enrolling new student for the open slots.
- Recruitment calls. Following up on recruitment.

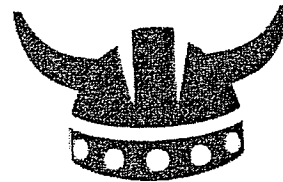
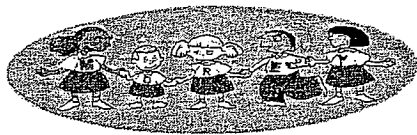
**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Filing up open slots
- Students Recruitment calls
- Prepping for Summer School
- Prepping for next school year (Aeries coding)
- Adding Childplus number on students application
- File Review ( prepping for Seta Review)

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) \_\_\_\_\_

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- File Check and Childplus



Twin Rivers Unified School District  
Head Start Programs  
COMPONENT MONTHLY REPORT  
COMPONENT NAME: Marci Porter  
MONTH: April 2018

**SUCCESSSES** (details of tasks that are going well within your component area)

1. Keeping things fairly consistent in absence of office manager.

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

1. Front office vacancy.
2. Prioritizing workload.

**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

1. Back up for enrolling new students for all three sites.
2. Kindergarten enrollment.
3. Maintain class rosters in Aeries and ChildPlus (State, Early Head Start and Head Start).
4. Daily attendance and follow up of absences.
5. Distribute attendance letters to students under 85%.
6. Daily staff attendance.
7. Monthly Staff Attendance award certificates.
8. Assist Principal/Director in various projects.
9. Filling in some areas of Office Manager duties.
10. Purchase Requisitions and Request for Direct Payment forms.
11. Process mileage forms for staff.
12. Order/receive/distribute supplies for all centers and staff.
13. Complete Staff Absentee Reports for District Office.
14. Create/distribute notices to students at all centers, as needed.
15. General Front office (answering phones, helping parents and students, etc.).
16. Complete end of the month ADA and Enrollment Report to SETA and TRUSD Budget Analyst
17. Update student information in Aeries, Child Plus, Authorization for Pick Up.
18. File student information into student files.
19. Update staff licensing information.
20. Distribute and collect licensing information for new staff.
21. Schedule/coordinate Fall and Spring picture days.
22. Schedule vendors for on-campus events, puppet shows, critters, etc.
23. Child Plus data entry for Education / Disabilities.
24. Supporting teachers with Child Plus Attendance App.
25. Revising and ordering forms for 2018-2019.

**SELF MONITORING/PIR DATA:** Review 5 files and compare info in Child Plus.

**Sacramento County Head Start/Early Head Start  
Monthly Enrollment Report  
April 2018  
Head Start/EHS**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Elk Grove USD	440			
Sacramento City USD	1,211			
SETA	1,988			
San Juan USD	668			
Twin Rivers USD	180	173 16 slots dually funded at Morey 17 slots Twilight program started December 13,2017 Remaining 7 slots unfilled due to Village site not being ready	100%	90%
WCIC/Playmate	120			
<b>Total</b>	<b>4,660</b>			

**Early Head Start**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Sacramento City USD	144			
SETA	377			
San Juan USD	160			
Twin Rivers USD	16	16	100%	62% *6 students absent*
<b>Total</b>	<b>681</b>			

**EHS-CC Partnership/Expansion**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Kinder World	36			
Sacramento City USD	40			
SETA/Job Corps.*	4			
<b>Total</b>	<b>80</b>			

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30 day allowable period.  
 (b) If enrollment is less than 100%, agency includes corrective plan of action.  
 (c) Average Daily Attendance for month, excluding Home Based



Twin Rivers Head Start Programs  
COMPONENT MONTHLY REPORT

COMPONENT NAME: \_\_\_\_\_ Health April 2018

**SUCCESSSES**(details of tasks that are going well within your component a

1. Twilight\Health info put into childplus -- follow up
2. New Students hearing and vision screenings
3. Head Start National conference in Anaheim California

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

1. 30 Month Physicals for Toddlers
2. Toddlers dental follow up

**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month)

1. Matching cp and child's file
2. Inputting into Child Plus
3. Filing of Health forms
4. Following up on dental -- annual physicals
5. New student health screenings
- 6.

**SELF MONITORING/PIR DATA** (details of what you have done to self monitor your component area or starting the tracking process for PIR 2015)

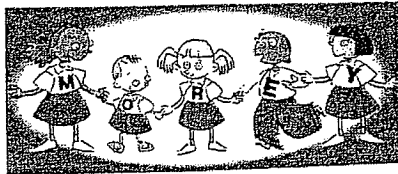
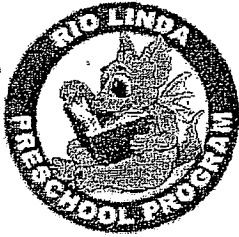
1. File checks
2. Child Plus Reports
3. File review
4. Meeting District - Seta

**SCREENINGS** (number of screenings completed during the month) \_\_\_\_\_  
See attached

**Attachments** (component meeting agenda, sign in sheets, minutes, self assessment tracking sheets (i.e. file checklists, observations, student list, etc)

\*\*\*due to Mrs. Tabitha by 1<sup>st</sup> of each month\*\*\*





# Twin Rivers Unified School District

## Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Health

MONTH: April 2018

### SUCSESSES

- All Morey, Rio Linda & Oakdale students have received hearing, vision, and blood pressure screenings.
- Morey Ave, Rio Linda, and Oakdale students who failed their screenings have been rescreened.
- New student information has been entered into Child Plus.
- Physical and dental exam reminder notices have been sent to parents.
- Student with medical concerns have been followed-up and medication, if needed, is in the classroom.

### CHALLENGES

- Some parents need several reminders to return Dental and/or Physical exams.
- Some parents are having difficulty getting dental and physical exam appointments due to insurance changes or availability with their medical providers.
- Student attendance has affected when screenings get completed.
- Universal medical form usage needs to be implemented between Headstart programs and First 5 preschools.

### CURRENT PROJECTS OR TASKS

- Hemoglobin screenings with Pronto machine
- Health assessments and reports for students with IEPs.
- 2018-2019 health screenings are being scheduled.
- Student health information, such as physicals, dentals, hearing and vision screening results, immunizations and other health information will be recorded in Child Plus.
- Follow-up with parents for students needing updated Physical and/or Dental exams. Provide assistance scheduling appts. or connecting with medical providers as needed.
- Health screenings (vision, hearing, blood pressure) for newly enrolled students.

### NUMBER OF SCREENINGS COMPLETED TO DATE:

#### Morey

Vision	<u>23</u>
Hearing	<u>23</u>

#### Rio Linda

Vision	<u>52</u>
Hearing	<u>52</u>
Blood Pressure	<u>52</u>
Dental Screenings	<u>41</u>

#### Oakdale

Dental Screenings	<u>18</u>
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### SELF MONITORING/PIR DATA

- Screening information is being tracked to be entered into Child Plus.
- I notify parents in advance when health information is needed.
- I check individual student files to ensure all information has been entered into their file or Child Plus.

5/8/2018  
 11:24 am  
 MPorter

### Twin River Unified School District

#### 2371- CACFP Reimbursement Summary

Program Term: Early Head Start 2017 - 2018, Agency: Twin River Unified School District  
 Attendance Date: 4/3/2018 - 4/30/2018

Twin River Unified School District

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
Early Head Start 2017 - 2018									
Morey Ave CDC									
1410O	20	8	0	0	122	0	122	122	0
1410P	20	8	0	0	130	0	130	130	0
Morey Ave CDC	40	16	0	0	252	0	252	252	0
Twin River Unified School Distri	40	16	0	0	252	0	252	252	0
Report Totals	40	16	0	0	252	0	252	252	0

5/3/2018  
 9:53 am  
 MPorter

## Twin River Unified School District

2371 - CACFP Reimbursement Summary  
 Program Term: Head Start 2017 - 2018, Agency: Twin River Unified School District  
 Attendance Date: 4/3/2018 - 4/30/2018

Twin River Unified School District

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
<b>Head Start 2017 - 2018</b>									
<b>Morey Ave CDC</b>									
1402A-AM	16	20	0	0	302	0	302	302	0
1402C-AM	16	24	0	0	333	0	333	333	0
1402E-AM	16	20	0	0	292	0	292	292	0
1402G-AM	16	24	0	0	340	0	340	340	0
1402H-PM	16	17	0	0	0	0	213	213	0
<b>Morey Ave CDC</b>	<b>80</b>	<b>105</b>	<b>0</b>	<b>0</b>	<b>1,267</b>	<b>0</b>	<b>1,480</b>	<b>1,480</b>	<b>0</b>
<b>Oakdale Preschool</b>									
1405A-AM	16	20	0	0	277	0	277	277	0
<b>Oakdale Preschool</b>	<b>16</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>277</b>	<b>0</b>	<b>277</b>	<b>277</b>	<b>0</b>
<b>Rio Linda Preschool Center</b>									
1406A-AM	16	24	0	0	352	0	352	352	0
1406C-AM	16	24	0	0	340	0	340	340	0
<b>Rio Linda Preschool Center</b>	<b>32</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>692</b>	<b>0</b>	<b>692</b>	<b>692</b>	<b>0</b>
<b>Twin River Unified School Distri</b>	<b>128</b>	<b>173</b>	<b>0</b>	<b>0</b>	<b>2,236</b>	<b>0</b>	<b>2,449</b>	<b>2,449</b>	<b>0</b>
<b>Report Totals</b>	<b>128</b>	<b>173</b>	<b>0</b>	<b>0</b>	<b>2,236</b>	<b>0</b>	<b>2,449</b>	<b>2,449</b>	<b>0</b>



Morey Avenue School  
Early Childhood Development Center  
COMPONENT MONTHLY REPORT  
COMPONENT NAME: Mental Health  
MONTH: April

**SUCSESSES** (details of tasks that are going well within your component area)

- "Men in my life" come fly with me event
- Multicultural Day Planning
- Intern potluck planning
- 

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- Organizing the volunteers Multicultural Day
- Organization of Multicultural Day games with lack of people to run them

**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month)

- Multicultural planning
- Collaborating with Staff regarding any follow up meetings for students
- Giving resources for families for summer school and summer readiness
- Wrapping up last week for interns
- Gather data on second step

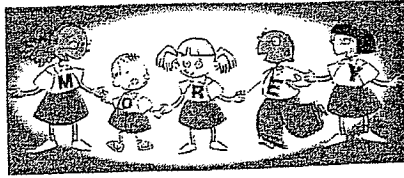
**SELF MONITORING/PIR DATA** (details of what you have done to self monitor your component area or starting the tracking process for PIR 2011)

- Blue Folders for individuals teachers and classrooms

**SCREENINGS** (number of screenings completed during the month) 0

**Attachments** (component meeting agenda, sign in sheets, minutes, self-assessment tracking sheets (i.e. file checklists, observations, student list, etc)

\*\*\*due to Mrs. Tabitha by 1<sup>st</sup> of each month\*\*\*



Twin Rivers Unified School District  
Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Elizeth Jaimes-Cornejo

MONTH: April 2018

**SUCSESSES** (details of tasks that are going well within your component area)

- ✓ Morey, RL, Oakdale parent meetings
- ✓ Roller Derby
- ✓ FDC completed
- ✓ Spirit week
- ✓ Square 1/Popcorn Fundraiser
- ✓ RL, Oak, Morey Open House

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

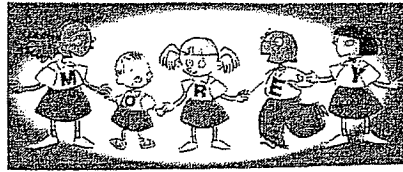
- ✓ Collecting parent signatures
- ✓ Learning CL duties
- ✓ Attending TCM's
- ✓ Collecting blood lead/hemos
- ✓ FPA follow-ups
- ✓ Event planning
- ✓ Donations

**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- ✓ Change parent boards for May
- ✓ Nutrition classroom activities
- ✓ May parent meetings
- ✓ Cinco de Mayo event
- ✓ Multicultural Fair prep
- ✓ Reminder notices for blood lead/hemos
- ✓ Twilight FPA's
- ✓ Growth assessments signatures
- ✓ Event posters
- ✓ Finalizing nutrition food for MC

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) \_\_\_\_\_

- ✓ FPP 44/44
- ✓ Blood Lead 23/44
- ✓ Hemoglobin 39/44



## Twin Rivers Unified School District Head Start Programs

### COMPONENT MONTHLY REPORT

COMPONENT NAME: Ashley M. Jones

MONTH: April 2018

**SUCCESSSES** (details of tasks that are going well within your component area)

- Parent meeting at all three site
- Preparing for Cinco de Mayo
- Preparing for Multicultural
- Completion of fundraisers

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

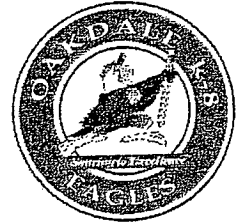
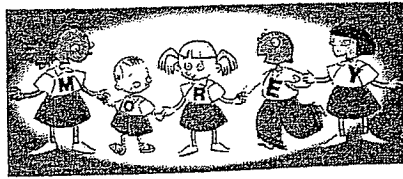
- Signature from parents
- Hemo and blood results
- Meeting parents for FPA
- Students Files

**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Finishing planning Multicultural
- Following up with Hemo and Blood Lead
- Getting parents reminder notices for hemo and blood
- Changing out parent boards for May
- Nutrition in the classroom
- Getting into all student files
- Inputting FPP and FPA into child plus

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) \_\_\_\_\_

- FPP = 28/28
- Blood Lead = 19/28
- Hemoglobin = 15/28
- Growth Assessment=21/28
- Lead risk assessment=16/28
- TB Risk assessment=28/28
- FPA= 28/28
- FPA 1st round follow-up=18/28
- FPA 2nd round follow-up =4/28



Twin Rivers Unified School District  
Head Start Programs  
COMPONENT MONTHLY REPORT  
COMPONENT NAME: Tashamarie Brewer  
MONTH: April 2018

**SUCSESSES** (details of tasks that are going well within your component area)

- Hemo and Blood Lead
- Follow-ups
- Talking with families
- Parent Meeting
- Learning Community Liaison Duties (Continuing)
- Interacting with my students
- Conference
- See's Candy fundraiser

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- Getting to the Team Collaboration meetings all of them
- More time in Room 9

**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Parent Meeting
- Ordering
- Vendors
- Donations
- Cinco De Mayo
- Multicultural Day

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) \_\_\_\_\_

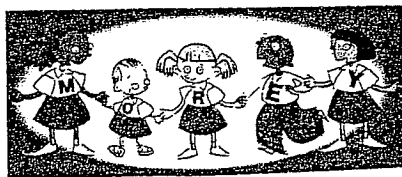
- FPP: 72/72
- HEMO: 60/71
- BLOOD LEAD: 52/71
- LEAD RISK ASSESSMENTS: 72/72
- GROWTH ASSESSMENT: 72/72
- FPA: 72/72
- Follow up 1: 72/72

- Follow up 2: 72/72
- Follow up 3:54/72

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- Tracking Sheet
- ChildPlus





Twin Rivers Unified School District  
 Head Start Programs  
 COMPONENT MONTHLY REPORT  
 COMPONENT NAME: Nina Sandhu  
 MONTH: April 2018

		IFSP	IEP
A	Cumulative number of children with an IFSP/IEP for the Program Year *	1	23
B	Total number of children enrolled with an active IFSP/IEP	0	21
C	Children with an IFSP/IEP who have dis-enrolled, outside agency transfer, or services have been terminated	1	1
D	Children currently pending	0	0
E	Future IFSP/IEP Meetings scheduled	0	1

**SUCSESSES** (details of tasks that are going well within your component area)

- All of the parents coming to IEP's and seeing progress on their kiddos speech and language.

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- Finishing all necessary paperwork.

**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Finishing the paperwork on SEIS and finishing DRDP's, due in May.

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month): 18 speech and language screeners.

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2018)

- Keeping up to date on my excel sheet of current students with active IEP's.
- Have daily logs with children I have been servicing for speech and language, also written which disability they are under.
- Making sure section 6 is updated in the kiddos binders.



# Monthly Special Education Report

Twin Rivers USD

April 2018

**Agency Name**

**Reporting Month/Year**

		IFSP	IEP
A	Cumulative number of children with an IFSP/IEP for the Program Year *	0	23
B	Total number of children enrolled with an active IFSP/IEP		22
C	Children with an IFSP/IEP who have dis-enrolled, transferred, or services have been terminated		0
D	Children currently pending		0
E	Future IFSP/IEP Meetings scheduled		0

\* (Line B) + (Line C) = Line A

Comments:

Tabitha E. Thompson, Ed.D

Principal/Head Start Director

May 1, 2018

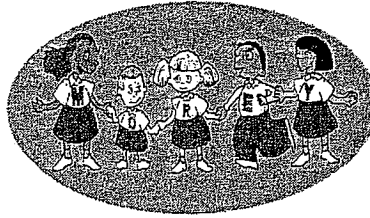
**Completed by (Print Name)**

**Title**

**Date**

Please complete and submit by the 1<sup>st</sup> of each month for the previous reporting month.

Email to Laura Moore (SETA Education Coordinator) @ [laura.moore@seta.net](mailto:laura.moore@seta.net)



155 Morey Avenue School  
Sacramento, Ca. 95838  
(916) 566-3485  
(916) 566-3485 fax

School Site Council /English Language Advisory Committee Meeting  
April 25, 2018  
1:00pm  
Room 1  
**Minutes**

- 1.0 Introduction of SSC members -  
Dr. Tabitha Eaden Thompson - present  
Anthony Bryant - present  
Janine Petree - present  
Chee Vang - present  
Megan Olivas - present  
Isabella Nelson  
Damien Jones  
Beatriz Gonzalez - present  
Alicia Nelson - present  
Vanessa Martinez Hernandez - present  
Ka Yang
  
- 2.0 Review, Discussion and Approval of SPSA for 2018-2019 - Anthony Bryant motioned for the approval of the SPSA for 2018-2019 and Mrs. Vang seconded the motion. Votes were as follows: 8-yes and 0-no
  
- 3.0 ELAC – Review Needs assessment for Bilingual students – Discussed English Learners as part of the SPSA for upcoming school year. Interventions for all students will be implemented including English Learner, foster youth and homeless students.
- 4.0 Approval of Addendum – Anthony Bryant motioned for the approval of the addendum and Chee Vang seconded the motion. Votes were as follows: 8-yes and 0-no
- 5.0 Approval of Parent Involvement Compact - Anthony Bryant motioned for the approval of the addendum and Chee Vang seconded the motion. Votes were as follows: 8-yes and 0-no
  
- 5.0 Adjournment – meeting adjourned by Vice Chair at 1:53pm.  
What’s next? Next meeting will be in late May 23, 2018 (final meeting for 2017-2018)  
Calendar of meetings