



**After School Safety Drills Reporting Form
2015-16**

School Site:	After School Provider:
Site Coordinator:	Principal/Site Administrator:

Fire Safety Drills

Fire drills shall be practiced not less than once every calendar month at the elementary level, four times every school year at the intermediate level and not less than twice every school year at the secondary level (California Education Code 32001).

Complete by:	Date Conducted	Signature of Site Coordinator	Signature of School Principal/Administrator
October 6 th , 2015			
December 8 th , 2015			
February 23 rd , 2016			
April 5 th , 2016			

Earthquake Safety Drills

Earthquake drills shall be practiced at least once each school quarter in elementary schools and at least once a semester in secondary schools (California Education Code 35297).

Complete by:	Date Conducted	Signature of Site Coordinator	Signature of School Principal/Administrator
October 6 th , 2015			
December 8 th , 2015			
February 23 rd , 2016			
April 5 th , 2016			

Lockdown Safety Drills

ASES programs are to complete drills in which occupants are restricted to the interior of a building and the building is secured. These drills should include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the school campus.

Complete by:	Date Conducted	Signature of Site Coordinator	Signature of School Principal/Administrator
October 6 th , 2015			
December 8 th , 2015			
February 23 rd , 2016			
April 5 th , 2016			

Student Health & Wellness Plan Review

Site Coordinators are required to consult with school site nurses to determine if any care plans are in place for student students enrolled in the ASES programs. Health emergency procedures are to be practice as well.

Complete by:	Date Reviewed	Signature of Site Coordinator	Signature of School Nurse
October 6 th , 2015			
December 8 th , 2015			
February 23 rd , 2016			
April 5 th , 2016			

Site Coordinators: Complete this form by the due dates indicated above and submit to Svetlana.Koblik@twinriversusd.org and keep copies for your records. If you have any questions regarding this form please contact a Categorical Program Specialist.