



Twin Rivers Unified School District

ADDENDA:

District Student and Family Handbook

District Course Description Catalogue

Annual Notice Regarding Release of Directory Information

Date: March 4, 2019

To: Students and Parents

From: Rudy Puente, Director Student Services

RE: Course Description Nondiscrimination Statement and Title IX Information

Student and Family Handbook Nondiscrimination Statement and Title IX Information

Release of Directory Information Board Policy

PURPOSE:

This memorandum serves as a notification of change to Twin Rivers Unified School District's, Student and Family Handbooks, and course catalog. The District has added policies regarding release of directory information pertaining to students.

TWIN RIVERS UNIFIED SCHOOL DISTRICT COURSE CATALOG

The sections of the Twin Rivers Unified School District course catalog revised pursuant to this addendum are:

- I. A. Twin Rivers Unified School District Nondiscrimination Statement to include "immigration status". (Page 3)
- II. B. Twin Rivers Unified School District Nondiscrimination Statement to include the districts Title IX office address and contact information. (Page 3)

- I. **A. Twin Rivers Unified School District Nondiscrimination Statement to include “immigration status”. (Page 3)**

Nondiscrimination In District Programs And Activities

The Board of Trustees is committed to providing equal opportunity for all individuals in education. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, *immigration status*, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

- II. **B. Twin Rivers Unified School District Nondiscrimination Statement to include the districts Title IX office address and contact information. (Page 3)**

Title IX Officer Address and Contact Information

Director of Student Services
5115 Dudley Blvd.
McClellan, CA95652
(916) 566-1600
student.services@twinriversusd.org

TWIN RIVERS UNIFIED SCHOOL DISTRICT STUDENT AND FAMILY HANDBOOK

The sections of the Student and Family Handbook revised pursuant to this addendum are:

- I. A. Twin Rivers Unified School District Nondiscrimination Statement to include protected groups/required in nondiscrimination language.
- II. B. Twin Rivers Unified School District Student and Family Handbook to include the districts Title IX office address and contact information.

- I. **A. Twin Rivers Unified School District Nondiscrimination Statement to include protected groups/required in nondiscrimination language.**

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- II. **B. Twin Rivers Unified School District Student and Family Handbook to include the districts Title IX office address and contact information. (Page 3)**

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RELEASE OF DIRECTORY INFORMATION BOARD POLICY 5125.1 E

PARENT/GUARDIAN NOTICE RELEASE OF DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that Twin Rivers Unified School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the district may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the district to include this type of information from your child's education records in certain school and/or district publications. Examples include:

- * A playbill, showing your child's role in a drama production;
- * The annual yearbook;
- * Honor roll or other recognition lists;
- * Graduation programs; and
- * Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent/guardian's prior written consent. Outside organizations include, but are not limited to companies that manufacture class rings or publish yearbooks. In addition, two federal laws require districts receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA), as amended, to provide military recruiters, upon request, with students' names, addresses, and telephone listings, unless parents/guardians have advised the district that they do not want their child's information disclosed without their prior written consent.

If you do not want the district to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing by at the beginning of each school year. The district has designated the following information as directory information:

1. Name
2. Address
3. Telephone number
4. Email address
5. Date of birth
6. Major field of study
7. Participation in officially recognized activities and sports

8. Weight and height of athletic team members
9. Dates of attendance
10. Degrees and awards received
11. Most recent previous school attended

The district also may disclose your child's student identification number, user identification, or other unique personal identifier used to communicate in electronic systems, provided it cannot be used to access education records without a personal identification number (PIN), password, or other factor that only the authorized user knows. Your child's social security number will not be used for this purpose.

Rudy Puente

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Rudy.Puente@twinriversusd.org
(916) 566-1620 Ext.