



Open Enrollment and Intradistrict Transfers

What is Open Enrollment?

Open Enrollment is an opportunity for students who live in Twin Rivers USD to apply to attend a Twin Rivers school other than their home school for the 2010-2011 school year.

What is the difference between Open Enrollment and an Intradistrict Transfer?

Both involve transfers between schools within Twin Rivers USD and parents are responsible for transporting their children to and from school. Open Enrollment takes place during a specific period of time each year and agreements do not need to be renewed for that school site once approved. When a student transitions from elementary to junior high school and junior high to high school, the application needs to be submitted again.

Intradistrict transfers are renewed annually and can be revoked due to attendance and behavior concerns after all normal interventions have been tried (SST/SART, behavior support plan, etc.). Intradistrict Transfers are coordinated between the principals of the home school and the requested school. A copy of the form is sent to Family and Community Involvement, but the sites make the decision to approve or deny.

In both cases, the parent is responsible for transporting their child to and from school. For special education students, the Special Education Department must approve the transfer based on space availability in the required program at the requested site.

Where do I get an Intradistrict Transfer form?

These are available online, in our school offices and at the district office. The administrator from your home school will talk with you about the request to transfer first. If the principal agrees to release your student, the transfer then goes to the requested school. Transfers can be denied by either principal due to over-crowding, lack of resources at the school, behavior or attendance concerns. Intradistrict transfers can be done at any point in the school year for the current year or the next year.

When is Open Enrollment in Twin Rivers?

Open enrollment is from November 30 – December 11, 2009 for the 2010-2011 school year.

Where do I get the Open Enrollment form?

The form will be available at our school sites, at Family and Community Involvement and online at <http://www.twinriversusd.org/depts/involve/> by mid November.

What do I need to do to apply for Open Enrollment?

Complete the Open Enrollment application and submit it to Family and Community Involvement by 5:00 p.m. on Friday, December 11th. It can also be faxed to 566-3586.

How are Open Enrollment applications approved or denied?

All applications received by 5:00 p.m. on Friday, December 11th will be placed in a lottery by the school requested. Approval will be granted based on the space available at the requested school and priority will be given if there is already a sibling on Open Enrollment at that school. Parents are able to request 2 schools that they are interested in. If the 1st school is not available, every attempt will be made to place the student at the school that was the 2nd request.

If my child is approved for Open Enrollment by TRUSD, do I still have to fill out the enrollment packet at the school?

Yes. Parents will be required to complete the enrollment packet, provide proof of residence in Twin Rivers and proof of immunizations. Each site will receive a list of students that have been approved for Open Enrollment.

Once my child is approved for Open Enrollment, can the agreement ever be cancelled or revoked?

Open Enrollment students may be displaced due to excessive enrollment of resident students at that school.

Questions? Contact the Family and Community Involvement Department at 566-1788.