



November 9, 2009

Dear Parents/Guardians,

**The Open Enrollment period for the 2010-2011 school year is Monday, November 30<sup>th</sup> - Friday, December 11<sup>th</sup>, 2009.** Open Enrollment is an opportunity for you to request a Twin Rivers school other than your home school for next school year. If your student is currently on an Intradistrict Transfer, applying for Open Enrollment is recommended so that you do not have to complete the Intradistrict Transfer process each school year.

The selection of students for Open Enrollment consideration is not on a first come, first served basis. All applicants have an equal opportunity for placement. Students will be selected in a random lottery depending on space availability at the requested school. Some of our schools have impacted enrollment and may not be able to accept students for Open Enrollment.

If approved, the district will not be responsible for transportation of students to or from their requested school. Once an Open Enrollment agreement is approved, it does not need to be renewed for that school site. Open Enrollment is not necessary for preschool or Charter Schools.

Please complete the attached application and bring it to the Twin Rivers Unified School District, Bay A office at 5115 Dudley Blvd., McClellan, CA 95652. Your school site can also mail it to the School and Community Relations office or fax it to 566-3586. **All applications must be received in School and Community Relations by 5 p.m. on Friday, December 11<sup>th</sup>.**

Parents will be notified about the status of their Open Enrollment request by mail the week of January 18, 2010.

Sincerely,

Kate Bishop-Hazarian  
Director of Family and Community Involvement  
(916) 566-1788