



Severe Weather Response Information
District Department Support to Sites
For Services, Supplies, and Personnel During:
Severe Weather Incidents, Winter Storms, Local Flooding

Incident Check List	
Notify District Office ASAP	Review and follow the attached District Notification Procedures
Power Outage	Maintenance Director is District's point of contact with SMUD and PG&E. He will establish communication with agency to determine situation status and when power will be restored. In addition, sites should review the attached SMUD Storm Season Emergency Contact Protocol. Review attached Severe Weather District Support Services Table for district services and supplies.
Local Flooding and Sewer Incidents	Contact Maintenance Department for sandbags and water pumps. For additional district services review attached Severe Weather District Support Services Table
Structural Damages	Contact Maintenance Department for work crews to evaluate, stabilize, and begin repair of damaged areas. Review attached Severe Weather District Support Services Table for available district services and supplies.
Natural Gas Leak or Loss of Service	Maintenance Director is District's point of contact with SMUD and PG&E. He will establish communication with agency to determine situation status and when service will be restored.
Communication Loss	Sites will use their Emergency Communications System to notify Police Services Dispatcher. Former Grant District High and Junior High sites will use ICOM 2-way radios Emergency Channel 1. All TRUSD elementary sites will use their Nextel Emergency Device. Police Dispatch will notify District Office and Technical Services.
Severe Weather District Support Services	Review attached table for additional district services and supplies.
SMUD Storm Season Emergency Contact Protocol.	Review attached information for SMUD's actions during severe weather incidents.



Emergency Incident Notification Procedures for District Sites

The following notification procedures will be followed when there is an emergency incident that causes a disruption at school(s) or department(s) of the district. When these incidents occur, timely notification to District's Central Office is vital for students, staff, and the community to receive needed services the District can provide for the incident. Sites will implement their Incident Command System (ICS) and take appropriate actions for the incident which includes notification to the District Central Office. Types of incidents include acts or reports of serious injuries to students or personnel, acts or attempted acts of luring or abduction of students or staff, major loss or damage to district property, acts or attempted acts which occur on district property which seriously endanger the well being of students, staff or the community. Immediately call Twin Rivers Police or 9-1-1.

TWIN RIVERS POLICE DEPARTMENT 286-4875

Twin Rivers Police Department (TRPD) will immediately dispatch officers to your location and notify appropriate area emergency first responders when needed; Fire, EMS, CHP, Sacramento Sheriffs or Police. TRPD will notify the School and Community Relations Assistant Superintendent who will put into service the District's Emergency Response Team (DERT) and alert the Superintendent's office. In an emergency all or parts of the DERT will respond and coordinate district department resources as needed to support for the site ICS Team.

9-1-1

Calling 9-1-1 notifies Sacramento City or County emergency services that will dispatch available resources and notify TRPD. TRPD will follow the above protocol for immediate emergency response. Calling 9-1-1 from a cellular phone will reach the local California Highway Patrol Office. They will dispatch CHP officers and notify Twin Rivers Police to respond.

NON-EMERGENCY

If time has elapsed between the incident and when it is reported or discovered the urgency to call 9-1-1 emergency is reduced. Do call TRPD (286-4875). TRPD will notify the District Office and send an officer to the school to assist with the incident/event and coordinate with outside law enforcement as appropriate. The District Emergency Response Team will respond if needed and assistance with district resources will be provided by the team.

PARENT/GUARDIAN NOTIFICATION

If a crime has occurred, the officer from TRPD will advise when to call the parent/guardian of the student(s) involved.

Elementary/Secondary Education, District Emergency Response Team, and TRUSD Communications will determine when to provide school and district wide parent notification of the incident or event. If necessary, the types of notification to be used include:

- Letter home
- Message on Connect Ed or Internet when applicable
- District and site web page

Storm Season SMUD Emergency Contact Protocol

Initial Outage Reporting

In the event of an outage, the first action to take is to report the outage by calling the SMUD outage line on **(888) 456 SMUD (7683)**. This is the fastest way to get the outage into our system and to initiate actions to restore power.

Outage Status

For up-to-date outage information please visit our website at <http://www.smud.org/en/power/Pages/index.aspx>. Under Current Outages, click on the interactive map. This map has zoom capabilities and the ability to display detailed outage information including estimated time of restoration.

Communications - Critical Facilities

In cases where an outage is affecting critical facilities and local public agencies need to remain in close contact on the status of restoration efforts, a call may be placed to your energy Advisor who will work with our operating people to ensure information is flowing between our two organizations:

County of Sacramento City of Sacramento

Primary contact:

Bob Kinert
(916) 732-6422 office
(916) 731-0220 pager
(916) 712-6816 cell

Back Up Contact:

Ted Green
(916) 732-6480 office
(916) 551-4130 pager
(916) 213-2715 cell

City of Folsom City of Rancho Cordova City of Galt City of Elk Grove City of Citrus Heights Fire Districts Park and Recreation

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Severe Weather District Support Services

Contact	Department	Office	Cell	Services and Supplies
Daniel Munoz	Emergency Preparedness	566-1630	416-7495	Assist with Emergency Management Plans. Liaison with outside emergency response agencies.
Sue Toledo	Warehouse	566-1770	275-0539	We have bottled drinking water, instant hand sanitizer, extra custodial supplies like paper towels and toilet paper. We have for check-out megaphones, flashlights, blankets, buckets, and boxes. We can provide transportation for food, materials, and supplies to sites.
Pete Ramirez	Maintenance	566-1600 ext. 1432	275-0469	We have sandbags, portable generators, and portable water pumps. We can deliver 2 portable water barrels that hold 600 gallons of potable water. We can provide portable generators to operate essential rooms and equipment with electricity. We can provide the staff to locate and shut off the gas supply to the affected site or area.
Jill Van Dyke	Nutrition Services	566-1677	825-2865	Provide, transport, and distribute food, water and supplies to sites.
Chuck Ernst	Transportation	263-6324	275-0435	Provide emergency transportation for students from school sites to evacuation location or pre-determined drop-off locations.
Jerome Day	Technology	566-1749	533-5195	Assist with restoring communication services to sites including; phone, fax, and internet.
Frank Diaz	Custodial	X1434	275-0470	Additional rags, disinfectant, and personnel for clean-up of sites.
Charlene Van Allen	Communications	566-1765	825-6809	Assistance with communications to student families and staff through district web page, take home letters, and phone messages.
Lt. Gordon Crowder	Police Services	286-4982	416-5922	Coordination with allied agency Law Enforcement/Fire Dept's/Red Cross/Transportation/Sac County Office of Emergency Services. Crowd control traffic control and on site security. Media relations and 24 Hour Communications Hub.